

# School Emergency Drill Documentation

Submit for webpage publication within 5 days after the drill.

**This drill is for school year 2015-16**

## Type of Drill

- Fire (5 required - 3 by Dec 1)
- Lockdown (3 required - 1 by Dec 1, 1 after Jan 1)
- Tornado (2 required - 1 in March)

## Timing of Drill (1 must not be during class time)

- Standard
- Class Change
- Recess/Lunch
- Other

**Building:** Northwood Elementary

**Time of Drill:** 10:30 AM

**Date:** 3/15/2016

**Time to Complete:** 5 minutes

**Remarks:**

**Name of Person Conducting the Drill:** Sarah E. Neumann

**Title of Person Conducting the Drill:** Principal

**Signature of Person Conducting the Drill:** 

## Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title:

Law Enforcement

Name & Title:

Fire

Name & Title: