

School Emergency Drill Documentation

Submit for webpage publication within 5 days after the drill.

This drill is for school year 2017-18

Type of Drill

- Fire (5 required - 3 by Dec 1)
- Lockdown (3 required - 1 by Dec 1, 1 after Jan 1)
- Tornado (2 required - 1 in March)

Timing of Drill (1 must not be during class time)

- Standard
- Class Change
- Recess/Lunch
- Other

Building: Parchment Middle School

Date: 1/17/2018

Time of Drill: 10:15 AM

Time to Complete: 4.5 minutes

Remarks:

Name of Person Conducting the Drill: Jason Misner

Title of Person Conducting the Drill: Principal

Signature of Person Conducting the Drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title:

Law Enforcement

Name & Title: Sgt. Bonfiglio

Fire

Name & Title: