



## **Permission to Administer Medication**

Periodically, the school is requested to administer medication to students. In doing so, the school must follow guidelines set by the State of Michigan and Board of Education policy. It is necessary that the form (found on the reverse side) be completely filled out with physician's and parent or guardian's signature. All medication must be in the original container and should be brought to the school office by an adult. At the end of the school year, leftover medications should be taken home by an adult, or they will be destroyed. This form is also used for over the counter medication such as cough drops, cold medicine, aspirin, etc. A new form must be on file for each school year.