



**Parchment, Michigan  
September 22, 2014**

Parchment School District  
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Parchment, MI 49004  
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, September 22, 2014 at 7:00 p.m. at Parchment High School, 1916 E. G Avenue, Parchment Michigan.

**CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Nancy Lenz, President.

**MEMBERS PRESENT** Nancy Lenz, Joel Shaffer, Rhonda Newman, John Madaras, Doug Heaney and Shannon Stutz

**MEMBERS ABSENT** Thomas Andrews

**OTHERS PRESENT** Julie Rohrer, Paula Smeed, Bob Champion, Scott Karaptian, Sonja LeRoy, George Stamas, Jason Misner, Marcy Patterson, Tina Maxwell, Amy Hansen, Julia Kaemming, Sarah Neumann, Kristy Mattern, Deanna Phillips, Tina Terry, David Blough, Hillary Campbell and others

**CONSENT AGENDA** Doug Heaney moved to approve the agenda with support from Rhonda Newman. All voted aye – motion carried.

- Included:
- Adoption of the Agenda
  - Approval of the Regular meeting minutes of August 25, 2014
  - Financial Reports

August Expense (Gen. Fund):	\$ 1,634,070.83
(Payroll related <u>\$1,006,363.74</u> )	
Hot Lunch	\$ 36,327.18
Trust & Agency	\$ <u>5,601.00</u>
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 1,672,843.01</b>

**RECOGNITIONS** Scott Karaptian recognized Floyd Russel, James Nelson, Jesse Chesney, Mian Clevenger, Richard McDonald, Richie Riley and Zach Quader in response to a letter sent in by Randy and Paula Lee. These young men, Parchment Football players, stopped at the scene of an accident to help their daughter Betsy Lee. Randy and Paula were very impressed with these young men.

**COMMENTS** There were no comments on agenda items.

**KINGSCOTT** David Martin, Principal Project Director at Kingscott presented a check in the amount of \$10,184.00 to the school district. This is the result of IRS Energy Policy Act (IRS EPAct) allowing a tax deduction (incentive) from the 2008-10 remodel. This was a 50/50 share with Kingscott.

Parchment High School  
1916 East G Avenue  
Parchment, MI 49004  
(269) 488 1100

Parchment Middle School  
307 North Riverview Drive  
Parchment, MI 49004  
(269) 488 1200

Central Elementary  
516 North Orient Street  
Parchment, MI 49004  
(269) 488 1000

North Elementary  
5535 Keyes Drive  
Kalamazoo, MI 49004  
(269) 488.1400

Northwood Elementary  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488 1300

Barclay Hills  
Education Center  
1125 East Mosel Avenue  
Kalamazoo, MI 49004  
(269) 488 1470

Preschool &  
Childcare Center  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488.1380

**HONEYWELL  
BUILDING  
SOLUTIONS**

Greg Mackey from Honeywell Building Solutions gave a brief overview of the potential project being developed and discussed in our district. Honeywell has been working in the district over the summer, talking with Administrators and the Facilities Committee, analyzing the building needs and determining annual operational savings. Greg shared a brief overview of items at each building that needed replacement or improvements to make our district more energy efficient. Greg explained by doing these improvements we would save significant monies over time. Examples given were replacement of boilers, lights and ballasts, water conservation, changing outdoor lights to LED, expand the Trillium that is currently in the high school to other buildings in the district, a control system.

The financing for this project would be through Qualified Zone Academy Bond (QZAB). To qualify for the QZAB, schools must have a 35% or higher free and reduced lunch percentage. Ten percent of the loan must go back to the school for education such as professional development, other training and/or supplies for classrooms. Interest rate depends on several factors and can range from 0% - 2%. Interest rates and money contributed gives a variable cash flow in savings. This potential program is a way to package financing other items that need to be done in district such as roofs. If the district decided to move ahead with this project it would take approximately 9 months to complete.

**CURRICULUM  
COMMITTEE  
REPORT**

Joel Shaffer said the committee met to discuss 3 new trade books:  
1) Into the Beautiful North by Luis Alberto Urrea, 2) The Grapes of Wrath by John Steinbeck, 3) Boy in the Striped Pajamas by John Boyne. These books will be used in language classes. The committee recommends approval.

**FACILITIES  
COMMITTEE  
REPORT**

Joel Shaffer said the committee met with Honeywell to discuss the potential project with guaranteed savings. This presents a unique way to fund large projects.

**SUPERINTENDENT'S  
REPORT**

Sarah Neumann reviewed the 2013-14 curriculum focuses (Systems Development, Curriculum needs analysis, Professional Development Alignment) and gave an update on the goals for professional development in 2014-15, which were developed through a needs assessment at the SALT meeting in May, 2014. The focus for this year will be PLC Leadership, Poverty and Data / Instructional Support.

A Curriculum update was also shared, which indicated that the district has begun work on mapping in all areas with the help of a consultant, who is working with teachers to develop common expectations and a common format for all content areas. This work will continue throughout the year using the PLC process.

The School Improvement Update reinforced the vision, mission and goals of the SALT team, and gave an overview of how the PLC leaders will be integrated into the School Improvement model in order to streamline systems and supports throughout the district. Dr. Neumann shared that the district successfully completed the Office of Field Services on-site audit and review in May of 2014, she also gave an overview of the services and supports provided through State and Federal funding.

A Focus School Update was also given which outlined the school activities related to Focus Schools. Dr. Grant Chandler (our District Improvement Facilitator) also shared with the board an overview of how schools are given the “focus school” status, and the factors that are involved in the “Z Score” ranking system, which determines a district’s “Top to Bottom” standing.

**CURRICULUM COMMITTEE RECOMMENDATIONS**

Joel Shaffer moved to approve the three recommendations from the Curriculum Committee. Shannon Stutz supported the motion.

All voted aye - motion carries

Action approved 1) Into the Beautiful North by Luis Alberto Urrea, 2) The Grapes of Wrath by John Steinbeck, 3) Boy in the Striped Pajamas by John Boyne as language class trade books.

**COMMENTS**

George Stamas commented that 6<sup>th</sup> grade camp at Sherman Lake went well. The fundraising by the elementary buildings last year raised close to \$6,000, which covered all the scholarships needed. George said 112 students out of 129 participated. The students had an awesome experience.

Scott Karaptian was happy to announce they have filled the Attendance Secretary position at the high school with Rebecca Liskovec.

David Blough, Mathematics teacher at the high school, shared his concerns of the current teacher schedule that changed a year ago. David’s concern was with the addition of an additional class to teach in his new schedule it has added about 10 hours to his work week. He feels he previously had been working 55-60 hours a week. He feels now working 65-70 hours a week something has to be sacrificed, he is concerned it could be the education of the students. He asked if the board could take a look at how this might be changed.

**ADJOURNED TO CLOSED SESSION**

At 8:15 p.m. Joel Shaffer, moved to adjourn to closed session for the purpose of discussing negotiations. John Madaras supported the motion.

AYES: Nancy Lenz, Joel Shaffer, Rhonda Newman, Doug Heaney, John Madaras, Shannon Stutz

NAYES: None

Motion carries: 6 – 0

**RETURN TO OPEN SESSION**

At 9:15 p.m. John Madaras moved to return to open session with a second by Shannon Stutz.

AYES: Nancy Lenz, Joel Shaffer, Rhonda Newman, Doug Heaney, John Madaras, Shannon Stutz

NAYES: None

Motion carries: 6 – 0

**FUTURE ITEMS FOR  
CONSIDERATION**

The next regular board meeting will be held on Monday, October 20, 2014, at 7:00 p.m. at North Elementary.

MASB Fall Conference – November 6-9, 2014 at Amway Grand

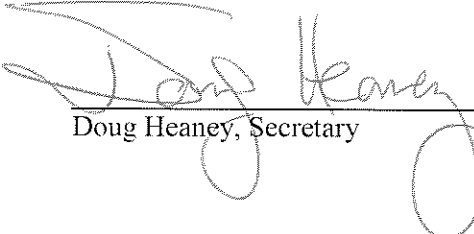
Fall Board Work Session – Look for upcoming dates

Homecoming – Friday, October 17 vs United

**ADJOURNMENT**

The meeting was adjourned at 9:20 p.m.

Board of Education of the  
Parchment School District



Doug Heaney, Secretary

MJM/pss