



Parchment, Michigan  
July 28, 2014

Parchment School District  
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Parchment, MI 49004  
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, July 28, 2014 at 7:00 p.m. at Parchment High School, 1916 E. G Avenue, Parchment Michigan.

**CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Joel Shaffer, Vice-President.

**MEMBERS PRESENT** Joel Shaffer, Rhonda Newman, John Madaras, Thomas Andrews and Shannon Stutz

**MEMBERS ABSENT** Nancy Lenz and Doug Heaney

**OTHERS PRESENT** Matthew Miller, Julie Rohrer, Shauna Collison, Scott Karaptian, Tina Terry, Sara Tausch, Amy Hansen, Julia Kaemming, Karen Stevens, Kristy Mattern, Tom Novak, Jason Misner, Sonja LeRoy and others

**CONSENT AGENDA** Rhonda Newman moved to approve the consent agenda with support from Tom Andrews. All voted aye – motion carried.

- Included:
- Adoption of the Agenda
  - Approval of the Regular meeting minutes of June 23, 2014 and the Special meeting minutes of July 14, 2014
  - Approval of Sara Tausch as the Early Childhood Special Education instructor at Central Elementary
  - Financial Reports

June Expense (Gen. Fund):	\$ 1,226,220.15
(Payroll related \$ 962,865.62)	
Hot Lunch	\$ 78,352.91
Trust & Agency	\$ 18,249.28
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 1,322,822.34</b>

**COMMUNICATIONS** Tom Andrews commented all members received information about the September MASB conference and he thought it would be good for members to attend.

**INTRODUCTIONS** Joel Shaffer introduced and thanked Shannon Stutz for her interest in serving on the board. She was appointed to fill the trustee seat vacated by Tim Lasher.

Parchment High School  
1916 East G Avenue  
Parchment, MI 49004  
(269) 488 1100

Parchment Middle School  
307 North Riverview Drive  
Parchment, MI 49004  
(269) 488 1200

Central Elementary  
516 North Orient Street  
Parchment, MI 49004  
(269) 488 1000

North Elementary  
5535 Keyes Drive  
Kalamazoo, MI 49004  
(269) 488 1400

Northwood Elementary  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488 1300

Barclay Hills  
Education Center  
1125 East Mosel Avenue  
Kalamazoo, MI 49004  
(269) 488.1470

Preschool &  
Childcare Center  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488 1360

Julia Kaemming introduced Sara Tausch to the board. She will be the new Early Childhood Special Education teacher at Central. Julia said Sara is working on her masters and had most recently taught a GSRP program at Comstock through KRESA.

**COMMENTS**

There were no comments on agenda items.

**CURRICULUM  
REPORT**

Joel Shaffer said the committee met to hear information from Julia Kaemming and Sarah Johnson regarding the *Engage New York Math* materials. Julia said the materials are very comprehensive and are in line with common core requirements. The teachers became familiar with the product through KRESA. Matthew Miller added it is a free resource and provides very rigorous assessments.

**FINANCE COMMITTEE  
REPORT**

Rhonda Newman referred members to reference number two in their packet. The committee met to discuss compensation for staff who are not a part of a bargaining unit. The committee recommends the compensation as presented. They will be meeting again to discuss other staff not included in reference two.

**FACILITIES COMMITTEE  
REPORT**

Joel Shaffer reported the committee met with Honeywell and Tremco representatives to hear their proposals for energy conservation programs and the financial savings opportunities they offer.

The committee agreed to partner with Honeywell as they provide us with Phase 2 of the High Performance Energy conservation program development. When their audits are concluded and they present their findings the board can consider a full contract at that time. It is planned that roofing projects can be part of the proposal.

**SUPERINTENDENT'S  
REPORT**

Superintendent Matthew Miller presented a powerpoint with the increased costs local education agencies (LEA) have paid for special education services in recent years. Since 2009/2010 locals have had a 153% increase in costs for services after all funding has been received from the federal/state/government and Kresa millage. However, Parchment is included in those local figures – but due to the number of services we provide Parchment's actual increase amounts to a 732% increase or \$461,701 projected for 2014-15 paid out of our general fund that is not reimbursed by KRESA. Costs for special education have gone up and property values have gone down, so our costs have gone up the most, as a percentage, of locals in the KRESA boundaries.

Superintendent Miller's report also included highlights of the opportunities Parchment students can take advantage of via the Kalamazoo County Early-Middle College Program next year and moving forward. Matthew has been on the steering committee to bring the program to county schools. Students from 8<sup>th</sup> grade through high school will be able to take courses for credit for seven KVCC Certificate or Associates programs. Jim Murphy from KRESA will attend the August 25<sup>th</sup> board meeting to bring more detail regarding Early-Middle College.

**PEA TENTATIVE  
AGREEMENT**

Tom Andrews moved to approve the tentative agreement as presented in reference one (1) for the district share of Parchment Education Association (PEA) MESSA insurance premiums 2014-2015. John Madaras supported the motion.

AYES: Joel Shaffer, Rhonda Newman, John Madaras,  
Tom Andrews and Shannon Stutz

NAYS: None

Motion carries: 5 – 0

**MESSA – PAK Plan A:**

	<u>Choices II</u>	<u>ABC Plan I</u>	<u>Plus ACA &amp; Mich. Taxes</u>
Self	\$ 519.65	\$ 519.65	52.6% of Messa taxes
2-person	\$1120.72	\$1119.33	52.6% of Messa taxes
Full Family	\$1448.62	\$1406.63	52.6% of Messa taxes

**MESSA – PAK Plan B:**

Self	\$ 76.97
2-person	\$125.47
Full Family	\$210.39

**FINANCE COMM.  
RECOMMENDATION**

Rhonda Newman moved to approve the Finance Committee recommendation to provide increases or stipends to district staff who were not part of prior negotiations via bargaining units. John Madaras seconded the motion.

The staff includes GSRP staff, Director and Assistant Director of Childcare, and Barclay Hills Education Center Teachers.

AYES: Joel Shaffer, Rhonda Newman, John Madaras,  
Tom Andrews and Shannon Stutz

NAYS: None

Motion carries: 5 – 0

**SCHOOL LOAN  
REVOLVING FUND**

Tom Andrews moved to approve the Michigan School Loan/Repayment application to borrow for cash flow purposes. Rhonda Newman supported the motion.

AYES: Joel Shaffer, Rhonda Newman, John Madaras,  
Tom Andrews and Shannon Stutz

NAYS: None

Motion carries: 5 – 0

Tom Andrews moved to approve the listed NEOLA policies for second reading/final approval with support from John Madaras.

AYES: Joel Shaffer, Rhonda Newman, John Madaras,  
Tom Andrews and Shannon Stutz

NAYS: None

Motion carries: 5 - 0

Policies include: Head Lice Policy 5311; NEOLA 0130; 1422; 1619.01; 1619.02; 1623; 2260; 2260.01; 2370.01; 3121; 3122; 3123; 3419.02; 4121; 4122; 4123; 4419.02; 5112; 5330.01; 5517; 8142; 8321 and 8420

**COMMENTS**

PEA President Karen Stevens said she hopes to bring items of interest to the board each month. She has a positive comment about district librarian, Amy Sue Manley, obtaining \$4,000 through different grants. Karen also applauded the district's three elementary Specials teachers, Hillary Campbell, Nicole Matthews and Rick Bagley, who teach every elementary student every week and are great role models. Finally, Karen spoke of local store owner, Dave Koren, who has a hope to begin a Parchment Promise with the help of others.

Athletic Director, Jason Misner, said Mike Beals has been hired as a teacher at the high school and as the boys varsity basketball coach. He brings 24 years of coaching experience to the district.

**FUTURE ITEMS FOR CONSIDERATION**

The next regular board meeting will be on Monday, August 25, 2014 at 7:00 p.m. at Parchment High School.

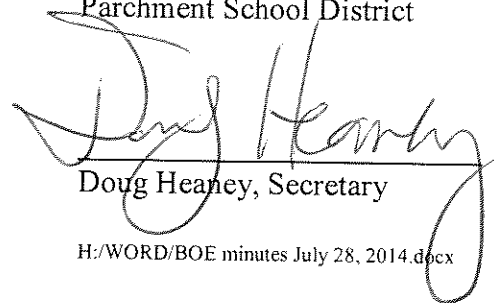
The Staff Welcome Back Lunch will be on Tuesday, August 26 at 11:30 a.m. at the Middle School.

Students return to school on Tuesday, September 2nd.

**ADJOURNMENT**

The meeting was adjourned at 7:35 p.m.

Board of Education of the  
Parchment School District



Doug Heaney, Secretary