



**Parchment, Michigan
January 30, 2014**

Parchment School District
520 North Orient Street
Parchment, MI 49004
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A Rescheduled Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Thursday, January 30, 2014 at 7:00 p.m. at Parchment High School, 1916 E. G Avenue, Parchment, Michigan.

CALL TO ORDER The meeting was called to order at 7:00 p.m. by Nancy Lenz, Pres.

MEMBERS PRESENT Nancy Lenz, Joel Shaffer, Rhonda Newman, Tim Lasher, John Madaras, Doug Heaney and Thomas Andrews

MEMBERS ABSENT None

OTHERS PRESENT Julie Rohrer, Bob Champion, Shauna Collison, Lisa Wogoman, Tom Novak, Tina Maxwell, Scott Karaptian, Sonja LeRoy, Jason Misner, Amy Hansen, Laura Nieboer, Jennifer Guess, Jennifer Slusher, Ruth Cremeans and others

CONSENT AGENDA Tim Lasher moved to approve the consent agenda with support from John Madaras. All voted aye – motion carried.

- Included:
- Adoption of the Agenda
 - Approval of the Regular meeting minutes of December 16, 2013
 - One-year extension of contract for probationary teachers Melinda McDaid, H.S. Math; Garrett Meade, HS Industrial Ed.; and Libby Owsiany, North Elem. Spec Ed.
 - Approval of Board Operating Procedures
 - Financial Reports

Dec. Expense (Gen. Fund):	\$ 1,165,460.17
(Payroll related \$ 795,937.20)	
Trust & Agency	\$ 11,796.45
Hot Lunch	\$ 136.99
GRAND TOTAL ALL FUNDS	\$ 1,177,393.61

RECOGNITIONS

In recognition of January Board Appreciation Month, Superintendent Matthew Miller saluted board members for all that they do. He thanked them for the vision and leadership they offer as they advocate for students. “Thank you for deliberating and debating very complex issues and making difficult and sometimes unfortunate decisions, and finally, thank you for caring for our staff and students.” The board members were presented with a certificate for their service.

Nancy Lenz added it is a pleasure to serve with each member.

Parchment High School
1916 East G Avenue
Parchment, MI 49004
(269) 488.1100

Parchment Middle School
307 North Riverview Drive
Parchment, MI 49004
(269) 488.1200

Central Elementary
516 North Orient Street
Parchment, MI 49004
(269) 488 1000

North Elementary
5535 Keyes Drive
Kalamazoo, MI 49004
(269) 488.1400

Northwood Elementary
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1300

Barclay Hills
Education Center
1125 East Mosel Avenue
Kalamazoo, MI 49004
(269) 488.1470

Preschool &
Childcare Center
600 Edison Street
Kalamazoo, MI 49004
(269) 488 1360

**HIGH SCHOOL
BUILDING REPORT**

Principal Scott Karaptian presented the high school building report. He said PHS students are encouraged to take pride for academic, social and personal experience. He cited a notable example of that goal in High School Senior, Clay Wilkey, who was recently highlighted on a WWMT segment for his football talents. Clay made respectful and sincere comments about the training and opportunities he has received at Parchment High School. He is a great mentor for younger students.

High School Improvement Goals include continued development of Professional Learning Communities (PLC's); increased proficiency for informational reading and in the area of writing; and improved academic interventions via the new PASS class when students get opportunity to meet with the instructor in the area that best fits their situation for extra help.

Staff have been studying a reading assignment – How Children Succeed, by Paul Tough. They have held discussions on ways to help students with How Not to Fail; Build Character; Think; Succeed and determine a Better Path.

K-12 Math alignment curriculum work has helped to map classes for grades 6 – 12. Collins Writing initiatives continue in all classrooms. Attendance is monitored and staff members meet monthly to determine if an attendance pattern exists that needs intervention and means to rectify patterns.

The Board made the determination, coming from the Ad Hoc Committee for Weighted Grades recommendations, to eliminate publicity of student ranking and to recognize academic excellence through Latin nomenclatures – Cum Laude, Magna Cum Laude and Summa Cum Laude.

Mr. Karaptian said he collaborated with Stragegos International to present a School Safety professional development training called, *Active Shooter & Intruder Response for Schools*. Several other area school officials took part and representatives from several law enforcement agencies were present to address response protocols, types of lockdowns, and drills for security measures/live exercises. Parchment will continue to learn from the training and develop training activities.

**POLICY
COMMITTEE**

Doug Heaney reported the committee met to review new and revised NEOLA policies. Several are required by changes in state law. The policies are presented to the board for a first reading tonight.

**SUPERINTENDENT
EVALUATION**

President Nancy Lenz, reported the board met in December to conduct the superintendent evaluation, as accorded per the Revised School Code. The meeting was facilitated by Dr. Michael Washburn. Areas of strength and focus were addressed. Superintendent Miller has been given an 'Effective' rating.

**RESOLUTION
FOR REGIONAL
MILLAGE RENEWAL**

Tim Lasher moved to approve the Resolution for Regional Millage Renewal as presented with support by Tom Andrews.

Matthew Miller said recent Epic MRA phone surveys indicate up to 74% polled would vote, yes, or lean to a, yes, on the renewal. Joel Shaffer reminded members it is a renewal, the same tax as in the past six years. Nancy Lenz said Parchment is one of the few districts to get back more than we put in.

AYES: Nancy Lenz, Joel Shaffer, Rhonda Newman, Tim Lasher, John Madaras, Tom Andrews and Doug Heaney

NAYS: None

Motion carried: 7 – 0

**NEOLA POLICY
APPROVAL**

Tom Andrews moved to approve the listed NEOLA policies for a first reading with support from Doug Heaney.

AYES: Nancy Lenz, Joel Shaffer, Rhonda Newman, Tim Lasher, John Madaras, Tom Andrews and Doug Heaney

NAYS: None

Motion carried: 7 – 0

0144.3; 1400; 1630.01; 1662; 2431.01; 3362; 3430.01; 4162; 4362; 4430.01; 5112; 5517; 5517.01; 6420; 6470; 6520; 8120; 8142; 8390; 8405; 8510; 9160

**SUPERINTENDENT
EVALUATION**

Rhonda Newman moved to accept the evaluation for Superintendent Miller for the 2012/2013 year giving an 'Effective' rating. John Madaras supported the motion.

All voted aye – motion carried

COMMENTS

Jason Misner read a comment from an undisclosed source commending the respectful performance the Parchment Football team carried following their win against Jackson Lumen Christi last fall. The sensitivity at a time of a huge loss for the home team was noted and appreciated.

John Madaras gave kudos to the DM Burr staff member, Doug, who takes pride in maintaining the high school.

The election date that the KRESA millage will likely be on the ballot is Tuesday, May 6, 2014.

Laura Nieboer requested district building rental fees be waived for upcoming PTO fundraisers intended to defray Central parent costs for 6th grade camp next fall. President Lenz thanked them and said they needed to make that request via the Superintendent's office.

Nancy Lenz thanked Matthew Miller for another good year. His hard work is appreciated and that he truly cares for our students!

Nancy thanked the Policy Committee and all members for the hard work that went into the review for the Board Operating Procedures. The Procedures were approved tonight under the consent agenda. Tom Andrews inquired if the document would go on the website and the response was, yes.

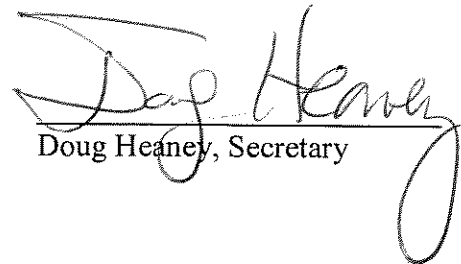
Rhonda Newman informed members that Burl Ghastin from Paw Paw had passed away. He was previously a MASB president and a long serving board member.

FUTURE ITEMS FOR CONSIDERATION The Parchment High School Hall of Fame induction will be Friday, February 7, 2014.

Next Regular Meeting will be Monday, February 24, 2014 at 7:00p.m. at Barclay Hills Education Center.

ADJOURNMENT The meeting was adjourned at 7:38 p.m.

Board of Education of the
Parchment School District



Doug Heaney, Secretary