



Parchment, Michigan
February 24, 2014

Parchment School District
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A Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, February 24, 2014 at 7:00 p.m. at Barclay Hills Education Center, 1125 E. Mosel Avenue, Kalamazoo, Michigan.

CALL TO ORDER The meeting was called to order at 7:00 p.m. by Nancy Lenz, Pres.

MEMBERS PRESENT Nancy Lenz, Joel Shaffer, Rhonda Newman, Tim Lasher, and Doug Heaney

MEMBERS ABSENT Thomas Andrews and John Madaras

OTHERS PRESENT Julie Rohrer, Shauna Collison, Tina Maxwell, Scott Karaptian, Amy Hansen, Kristy Mattern, DHS Supervisors: Michelle Jung & Jason Page and Success Coaches: Angela Ladd and Daniel Isaacs; Liz Honeysett, George Stamas, Sarah Johnson, Marcy Patterson, Julia Kaemming and others

CONSENT AGENDA Tim Lasher moved to approve the consent agenda with support from Rhonda Newman. All voted aye – motion carried.

- Included:
- Adoption of the Agenda
 - Approval of the Special, Closed, Organizational and Rescheduled Regular meeting minutes of Jan. 30, 2014
 - Financial Reports

Jan. Expense (Gen. Fund):	\$ 1,642,379.81
(Payroll related \$ 1,124,618.01)	
Trust & Agency	\$ 13,244.97
Hot Lunch	\$ 61,383.46
GRAND TOTAL ALL FUNDS	\$ 1,717,008.24

COMMENTS None

BARCLAY HILLS BUILDING REPORT Principal Tina Maxwell, presented the Barclay Hills Education Center building report. She reviewed the Mission and Belief statements for Barclay -- they strive to take care of the whole student. Goals for the students this year are: to become proficient writers; improve the ability to apply math models to problem situations; all students read at grade level or make significant improvements in reading; and that all students demonstrate the behaviors they need for success in the workplace.

Parchment High School
1916 East G Avenue
Parchment, MI 49004
(269) 488.1100

Parchment Middle School
307 North Riverview Drive
Parchment, MI 49004
(269) 488.1200

Central Elementary
516 North Orient Street
Parchment, MI 49004
(269) 488.1000

North Elementary
1000 North Hayes Drive
Kalamazoo, MI 49004
(269) 488.1400

Northwood Elementary
600 Parkwood Street
Kalamazoo, MI 49004
(269) 488.1400

Barclay Hills
Education Center
1125 East Mosel Avenue
Kalamazoo, MI 49004
(269) 488.1400

Preschool &
Childcare Center
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1360

The Barclay alternative education program has a waiver from the state which allows reduced clock hours this school year. The staff uses afternoon sessions to tutor students in areas of need and for credit recovery.

Behavior data shows marked improvement over last year. Students are encouraged to volunteer in various areas; the recent blood drive was a success. The partnership with Department of Human Services (DHS) is very beneficial for students and families. Eleven students recently graduated with High School Completions or GED's.

Superintendent Matthew Miller commended Mrs. Maxwell for her leadership during a challenging year.

PATHWAYS TO POTENTIAL (DHS)

Amy Hansen, Special Education Director, presented a PowerPoint of the Pathways to Potential partnership between the District and the Department of Human Services (DHS) this year. Parchment and Comstock school districts are part of this pilot program initiated by Governor Snyder to support families and deter truancy.

The Pathways model has three core principles: 1) Place workers in the community; 2) Use a network approach with DHS staff serving as connectors and; 3) Leverage partnerships to services to obtain shared outcomes.

The program focuses on reducing chronic student absenteeism; decreasing dropout rates and determining barriers to regular attendance. Amy introduced DHS representatives who are assigned to Parchment -- Supervisors: Michelle Jung and Jason Page and Success Coaches: Angela Ladd and Daniel Isaacs.

FOCUS SCHOOL UPDATE

Curriculum Director, Sarah Johnson, presented an update on our district's Focus schools as identified by the state last year. North Elementary, Central Elementary, and the Middle School have gaps in students' scores and, due to those gaps between the higher achievers and the lower achieving students, the schools have been given the label of Focus school by the State.

Sarah reported data review has been taking place in all buildings and the implementation of Professional Learning Communities (PLC's) is helping to better analyze our data. She reviewed the interventions and strategies being implemented this year to improve student learning. The Middle School, North and Central elementaries have added additional Response To Intervention (RTI) support via staff and tutoring. The Middle School revised their class schedules this year and it doubled grade level time spent in Math and English Language Arts (ELA) classes. North and Central are receiving external supports through KRESA's Coaching Model.

MEAP data had not been released as of this date. Sarah said that the district continues work on initiatives to align curriculum for students and provide interventions. Participation in State Superintendent Flanagan's Dropout Challenge focuses on identifying students needing

interventions to be able to provide additional supports and track progress.

**CURRICULUM
UPDATE**

Sarah Johnson continued with an update on curriculum and School Improvement. Math curriculum mapping is completed to best deliver lessons for 6th – 12th grades in order to ensure alignment with the Common Core State Standard, and also provide vertical alignment of coursework across grade levels. Shani Walton is the 9th -12th grades Math Coach, and has been facilitating the math mapping process. Also, the Math Leadership Team, chaired by Principal Julie Kaemming, continues to provide K-12 communications and decision making.

English Language Arts (ELA) Kindergarten through 8th grade mapping and curriculum work is being facilitated by Grant Chandler, through his work as our District Improvement Facilitator, as well as private consultation. Mapping for grades 9 – 12 in ELA is scheduled to begin in June, with completion of maps for both Math and ELA slated for completion by fall 2014. Review and training in Collins Writing including folder review continues. We are working with KRESA to develop a county-wide roll out plan for new science standards. Social Studies and Integrated Arts curriculum will be reviewed in 2014. The district Student Achievement Leadership Team (SALT) meetings with teachers and administrators have been productive and PLC development continues.

**FINANCE
COMMITTEE**

Rhonda Newman reported the committee reviewed the general fund budget amendments found in your packets. The Committee brings them to the full board for action.

**SUPERINTENDENT'S
REPORT**

Matthew Miller reported the Girls Basketball team is playing this night against Marshall in the first District game at home.

Matthew updated the board that KRESA has placed the Enhancement Millage renewal on the May 6th ballot. All public school boards in the county supported a resolution to bring the ballot question to voters. Parchment would continue to receive approximately \$580K a year or 3.5% of our budget, if the renewal passes.

The Governor has released his budget proposal; as will the House and the Senate. The Governor's proposal would give Higher Education a 6.1% increase in funding; community colleges a 3% increase and a 2.8% increase to K-12 education. Much of the additional K-12 Ed. monies would be earmarked as MPSERS offset.

Matthew said KRESA is partnering with KVCC in an Early / Middle College initiative, similar to the EFA or EFE programs. Jim Murphy has been hired as the administrator paid, in part, through grant funds. They hope students will be participating by this fall and begin tracking towards certificate programs in trades such as welding or towards an Associate's degree. The Early /Middle College program is rolling out in stages and a planning committee of eight is coordinating the roll-out. Supt. Miller sits on that planning committee. He will be bringing Jim Murphy to report at a board meeting in the near future.

TRIP REQUESTS

Rhonda Newman moved to approve the trip request from Jodie Lugar McManus for the high school student council members to attend the State conference in Traverse City. Doug Heaney supported.

All voted aye – motion carried

Tim Lasher moved to approve the DECA Team trip request for high school students to compete in the State conference. Rhonda Newman supported the motion.

All voted aye – motion carried

POLICY MATTERS

Tim Lasher moved to approve the listed NEOLA policies for second reading and final approval with support from Joel Shaffer.

AYES: Nancy Lenz, Joel Shaffer, Rhonda Newman, Tim Lasher, and Doug Heaney

NAYS: None

Motion carried: 5 – 0

0144.3; 1400; 1630.01; 1662; 2431.01; 3362; 3430.01; 4162; 4362; 4430.01; 5112; 5517; 5517.01; 6420; 6470; 6520; 8120; 8142; 8390; 8405; 8510; 9160

* * *

Tim Lasher moved to approve the listed Mission Statement and NEOLA policies for first / second reading and final approval, as a result of updates in the newly approved Board Operating Procedures. Joel Shaffer seconded the motion.

AYES: Nancy Lenz, Joel Shaffer, Rhonda Newman, Tim Lasher, and Doug Heaney

NAYS: None

Motion carried: 5 – 0

Changes approved for the district Mission Statement; ByLaw 0166; Policies 3122 and 4122

**2013/2014 BUDGET
ADJUSTMENTS**

Rhonda Newman moved to approve the general fund budget adjustments adding \$146,331 to the fund balance deficit. The adjusted fund balance projection is \$220,198. Tim Lasher supported the motion.

Matthew Miller reported the main reason for the decrease was the unexpected drop in fall enrollment of approximately 70 students. The primary driver of the student drops were ‘move outs.’

AYES: Nancy Lenz, Joel Shaffer, Rhonda Newman, Tim Lasher,
and Doug Heaney

NAYS: None

Motion carried: 5 – 0

COMMENTS

Nancy Lenz commented there is a fundraiser on Saturday, March 1st for a Central Elementary student to help defray cost of bone marrow transplant that the child requires. Julia Kaemming said the Zumba fundraiser begins at 4:00 p.m. at Central and goes until 9:00 p.m.

Matthew Miller said the March 5th KCSOA meeting for county school board members should be worthwhile. Brad Biladeau from MASA will be the speaker. School board members would gain valuable insight from his talk.

Joel Shaffer commented on the growing concern that the MMC needs to be revamped. The business community is saying they don't need students as workers due to the Foreign Language nor Algebra II they are forced to take. They want students involved in programs like EFE and EFA, that are prepared to work in trades and service industries.

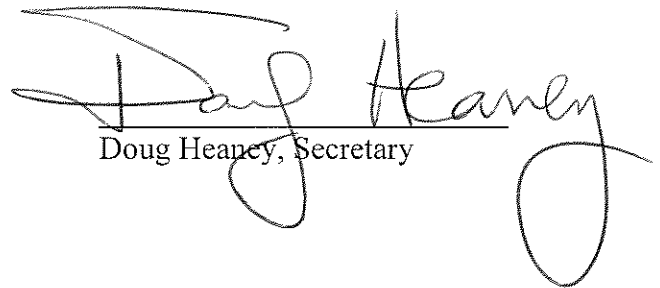
FUTURE ITEMS FOR CONSIDERATION

The next Regular Board Meeting will be Monday, March 24, 2014 at 7:00 p.m. at Northwood Elementary.

ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Board of Education of the
Parchment School District



Doug Heaney, Secretary