



**Parchment, Michigan  
December 16, 2013**

Parchment School District  
520 North Orient Street  
Parchment, MI 49004  
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www.parchmentschools.org

The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, December 16, 2013 at 6:00 p.m. at Parchment Central Elementary, 516 N. Orient, Parchment, Michigan.

**CALL TO ORDER** The meeting was called to order at 6:00 p.m. by Nancy Lenz, Pres.

**MEMBERS PRESENT** Nancy Lenz, Joel Shaffer, Tim Lasher, John Madaras, Doug Heaney and Thomas Andrews

**MEMBERS ABSENT** Rhonda Newman

**OTHERS PRESENT** Julie Rohrer, Bob Champion, Tina Maxwell, Tim Searl, Julia Kaemming, Marcy Patterson, Scott Karaptian, Sonja LeRoy, George Stamas, Jason Misner, Mary Lynn Kovach, Marcy Patterson, Sarah Johnson, Sarah Morgan, Nanette Kokmeyer, Hillary Campbell, Ms. Bobbi Love, Mr. Bobby Love, Javonnie Love and other family, Liz Honeysett, Matt Shenck and others

**CONSENT AGENDA** Tim Lasher moved to approve the consent agenda with support from Rhonda Newman. All voted aye – motion carried.

- Included:
- Adoption of the Agenda
  - Approval of the Regular meeting minutes of November 25, 2013; Special and Closed minutes of Dec. 2, 2013
  - Financial Reports

Nov. Expense (Gen. Fund):	\$ 1,132,928.85
(Payroll related \$ 842,739.68)	
Trust & Agency	\$ 2,755.65
Hot Lunch	\$ 1,743.24
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 1,137,427.74</b>

**RECOGNITIONS** Sarah Johnson introduced Nanette Kokmeyer, a trustee with the Parchment Schools Foundation and Javonnie Love, a 1st grader at Northwood Elementary. Mrs. Kokmeyer, along with elementary art instructor Hillary Campbell, explained the Holiday Sharing Card project. Javonnie’s drawing had been selected for the cover of the 2013 card and he was presented with a framed print of his card from the Foundation.

Parchment High School  
1916 East G Avenue  
Parchment, MI 49004  
(269) 488 1100

Parchment Middle School  
307 North Riverview Drive  
Parchment, MI 49004  
(269) 488.1200

Central Elementary  
516 North Orient Street  
Parchment, MI 49004  
(269) 488 1000

North Elementary  
5535 Keyes Drive  
Kalamazoo, MI 49004  
(269) 488.1400

Northwood Elementary  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488.1300

Barclay Hills  
Education Center  
1125 East Mosel Avenue  
Kalamazoo, MI 49004  
(269) 488.1470

Preschool &  
Childcare Center  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488.1360

**ENERGY UPDATE**

Tim Searl, Energy Specialist, presented a report on the energy management program. After showing a brief video about Cenergistic, the company that provides support and consultation to the district, Tim shared the savings for the 2012-2013 school year. As a district, we have saved \$134,938 in utility costs, or 25% of the expenses. Tim then reported the total program savings since 2002. In the past 11 years, the district has saved \$1,343,286. He attributed the success of the program to district-wide cooperation -- what Cenergistic would call "organizational behavior change," and the support of our maintenance and custodial employees. Future goals for the energy program include more on-going training for new district staff, and a focus on energy conservation during occupied times.

**CURRICULUM  
COMMITTEE**

Joel Shaffer reported the committee met to review new courses recommended by the high school for next year and a new novel recommended by the 7<sup>th</sup> grade team and district librarian, Amy Sue Manley. The committee endorses the requests for board approval.

Tim Lasher added the request for courses provided a good flow of work from the teacher with student input up to the Board level.

**CENTRAL ELEMEN-  
TARY REPORT**

Principal Julia Kaemming presented a PowerPoint report for her building. Central is a Kindergarten through 5<sup>th</sup> traditional building. They house an Emotionally Impaired Special Education classroom; three KRESA Autistic Classrooms and an Early Childhood Special Education Classroom for 2 ½ to 5 year olds. The Parent organization is very active offering teacher mini-grants; field trip funding and a Holiday Shop. Community partnerships include volunteers coming from area churches, Community Mental Health and an after school tutoring program with high school students. Many activities are offered to students through the year including Girls on the Run, Student Council, Battle of the Books and Annie's Big Nature Lesson at the Kalamazoo Nature Center.

Julia explained some of the data results that are being tracked due to Central being named a Focus School by the state. All MEAP scores in Math, Reading and Writing show good growth over last year. Strategies to continue improvement include curriculum alignment, data meetings, teacher coaching, academic vocabulary and a multi-tiered system of support from staff. The multi-tier tracks benchmark levels via DIBELS, DELTA and Discovery testing; Grade level meetings focus on the data and assessments every 6 – 8 weeks; and push-in-time offers 30 minutes daily in tier II student support.

**SUPERINTENDENT'S  
REPORT**

None, as Superintendent was absent due to illness.

**ACTION ON ANNUAL  
SUMMER TAX  
RESOLUTION**

Tim Lasher moved to approve the Summer Tax Resolution for 2014. Tom Andrews seconded the motion.

AYES: Nancy Lenz, Joel Shaffer, Tim Lasher, Doug Heaney, John Madaras and Tom Andrews

NAYS: None

Motion carries: 6 - 0

**ACTION ON NEW COURSES and NOVEL** Joel Shaffer moved to approve the three new courses for the High School for 2014-2015 as presented and to Adopt the 7<sup>th</sup> Grade Novel, Iqbal, by Francesco D'Adamo, as requested by the Middle School. Tim Lasher seconded the motion.

Tom Andrews said he was impressed with the outcomes listed on the recommendations for the Bioethics class.

All voted aye – motion carried

High School Courses: Bioethics Science – 1 Tri / .5 credit; Creative Writing II English – 1 Tri / .5 credit; Other Side of World History – 1 Tri/.5 credit

**ACTION ON COPIER PURCHASE** Tom Andrews moved to purchase seven new copiers for the District as recommended by Julie Rohrer. Joel Shaffer supported the motion. The purchase is part of the current budget and will cost approximately \$67,000.

All voted aye – motion carried

**COMMENTS** Julie Rohrer said a ballot question to renew the Non-Homestead tax will need to go to voters in 2014 or early 2015.

**FUTURE ITEMS FOR CONSIDERATION** Winter Break for students and teaching staff is December 23<sup>rd</sup> through January 3, 2014.

KCSOA Dinner meeting will be held on January 8, 2014.

An Organizational Meeting will be held prior to the January 27, 2014 board meeting; time to be announced.

Next Regular Meeting will be Monday, January 27, 2014 at 7:00 p.m. in the High School library.

**ADJOURNMENT** The meeting was adjourned at 6:49 p.m.

Board of Education of the  
Parchment School District

  
Doug Healey Secretary