



Parchment, Michigan
August 26, 2013

Parchment School District
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Parchment, MI 49004
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, August 26, 2013 at 7:00 p.m. at Parchment High School, 1916 E. G Avenue, Parchment Michigan.

CALL TO ORDER The meeting was called to order at 7:00 p.m. by Nancy Lenz, President.

MEMBERS PRESENT Nancy Lenz, Joel Shaffer, Tim Lasher, Rhonda Newman, Doug Heaney, John Madaras and Thomas Andrews

MEMBERS ABSENT None

OTHERS PRESENT Matthew Miller, Julie Rohrer, Shauna Collison, Susan Prentice, Dave Campbell, Delores Myers, Amy Hansen, Scott Karaptian, Sonja LeRoy, Tina Maxwell, Sarah Johnson, Jason Misner, Julia Kaemming, Marcy Patterson, George Stamas, Liz Honeysett, Megan Vollick, Paula Smeed, Teresa Caron, Hannah Cook, Sarah Woodley, Amanda Clark, Nic Millet, Nancy McLaughlin, Christine Kiel, Allison & Chris Weger and others

CONSENT AGENDA Tim Lasher moved to approve the consent agenda with support from Rhonda Newman. All voted aye – motion carried.

- Included:
- Adoption of the Agenda
 - Approval of the Regular meeting minutes of July 22, 2013
 - Resignation requests Barclay Hills Ed. Ctr.: Kares Hanley, Principal, Sara Allyn, Math and Kelly Taunt, Careers ▶ Retirement request from Carol Ward, Central; ▶ Contract approval for Tina Maxwell, Principal, Barclay Hills Ed. Ctr.;
 - ▶ Contract approval for Teresa Caron, Middle School Counselor; .76 contracts for Sarah Woodley, RTI and Hannah Cook, ELA at Middle School ▶ Full-time teacher contract approval for Amanda Clark, Upper Elementary and Nicolas Millet, 2nd Grade at Central Elementary; ▶ Full-time contract approval for Allison Weger, Lower Elementary at North; ▶ Nancy McLaughlin, .63 fte Spanish; and Christine Kiel, .77 fte English instructors at High School

- Financial Reports

| | |
|---------------------------------|------------------------|
| July Expense (Gen. Fund): | \$ 1,387,675.53 |
| (Payroll related \$ 710,483.53) | |
| Hot Lunch | \$ 33,689.44 |
| Trust & Agency | \$ 6,323.16 |
| GRAND TOTAL ALL FUNDS | \$ 1,427,688.13 |

Parchment High School
1916 East G Avenue
Parchment, MI 49004
(269) 488.1100

Parchment Middle School
307 North Riverview Drive
Parchment, MI 49004
(269) 488.1200

Central Elementary
516 North Orient Street
Parchment, MI 49004
(269) 488.1000

North Elementary
5535 Keyes Drive
Kalamazoo, MI 49004
(269) 488.1400

Northwood Elementary
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1300

Barclay Hills
Education Center
1125 East Mosel Avenue
Kalamazoo, MI 49004
(269) 488.1470

Preschool &
Childcare Center
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1360

COMMENTS

Board President Nancy Lenz commented on some personnel questions she had been asked about layoffs and new hires. Some vacancies created by retirements and resignations in the system needed to be filled with new staff due to certification requirements.

MOMENT OF SILENCE

Board President Nancy Lenz, asked for a moment of silence in respect for two Parchment citizens who had a great impact on the schools and community, who recently passed away. Robert Bellisle, local business owner, Parchment supporter, and sports enthusiast and Mabel Tickner, former district teacher and Principal who passed at the age of 108.

RECOGNITIONS -

New staff were introduced by their supervisors. Superintendent Matthew Miller introduced Tina Maxwell, new principal at Barclay Hills Education Center.

Middle School Principal, George Stamas, introduced new staff: Teresa Caron, Counselor; Hannah Cook, English Language Arts and Sarah Woodley, English and Math Interventionist.

Central Elementary Principal, Julia Kaemming, introduced Amanda Clark, 4th grade teacher and Nic Millet, 2nd grade teacher.

High School Principal, Scott Karaptian, introduced Nancy McLaughlin – part time Spanish and Christine Kiel – part time English

Marcy Patterson, Principal at North Elementary, introduced Allison Weger, lower elementary teacher.

COMMENTS

There were no comments on agenda items.

POLICY COMMITTEE REPORT

Tim Lasher reported the committee met on August 5th to continue review of the draft Board Operating Procedures. Further discussion of the draft will continue at the next board work session.

Tom Andrews thanked Tim for the amount of work he has done in drafting and reviewing the procedures.

SPECIAL EDUCATION UPDATE

Special Education Director, Amy Hansen, presented a recap of student services provided last year and an update for the new school year. Thirteen district staff members and various outside therapists provide services for approximately 200 students. Services include speech therapy, occupational and physical therapy, oversight by school social workers, teacher consultants, and addressing work based learning for high school students.

The district provides two Early Childhood Special Education classrooms (ECSE), two elementary resource rooms, four secondary resource rooms and one EI classroom for the Eastern Service Area. The district is required to provide continuous improvement via a data response system, CIMS. Goals include meeting compliance standards, continue to build partnerships with students and families, continue professional development for staff and provide for student success.

SUPERINTENDENT'S REPORT Superintendent Matthew Miller said the recent hiring of new instructional staff was aided by accessing systems through Humanex via KRESA. The Humanex HR process allows preferred strength and qualification questions to be accessed by applicants and the resulting responses aided our principals in narrowing a preferred applicant field prior to face to face interviews.

Mr. Miller reported on the Michigan School Accountability report card. Recently the report which replaces the AYP report card was released for 2012-2013 school year charting districts in one of five colors; either green (best), lime, yellow, orange and red. Parchment School District's buildings fell into the yellow category along with 76.7% (2,605) of other buildings with the exception of Barclay which was Red. As a district, Parchment also received a Yellow rating, falling into a pool of 65.9% of other public school districts. The scoring or rating is quite confusing. Even though a district may have had enough points to earn a higher color rating, scorecard rules require that if a district earns one red proficiency cell in any sub group, it can't score higher than yellow overall. The good news is Parchment is firmly in the upper middle of all districts.

CURRICULUM UPDATE Sarah Johnson, Curriculum Program Director, presented School Improvement goals and strategies going into the 2013-2014 school year which include: students will become proficient in core content areas of instruction, and assessment and professional development will align with curriculum. Title I daily interventions are in place for elementary reading and math.

Title II professional development will work on unit map planning, plan for math coaching, continue focus on Collins writing and establishing Professional Learning Communities (PLC's) for staff. K – 8th grade curriculum was mapped over last summer with assistance from a consultant. The purchased reading series, *Reading Street*, will be a great asset. By the end of 2014, it is hoped language arts will be mapped for K – 12th. Science and Social Studies have not been forgotten.

Tim Lasher was glad to hear science is on the radar.

NEOLA POLICY APPROVAL

Tim Lasher moved to approve the listed NEOLA policies for second reading approval with support from Tom Andrews.

AYES: Nancy Lenz, Joel Shaffer, Rhonda Newman, Doug Heaney, John Madaras, Tom Andrews and Tim Lasher

NAYS: None

Motion carries: 7 - 0

Policies approved:

0122; 0144.3; 2270; 2370.01; 4162; 5112; 5113.01; 5340.01;
5610; 5610.01; 6550; 7540.07; 7540.08; 8800

COMMENTS

Tim Lasher addressed comments he made at the August meeting. He apologized saying he did not present his comments as he intended.

Joel Shaffer inquired how the Pledge of Allegiance was being said through the district each day. Most buildings recite with a student leader over the PA system.

Matthew reminded members of the staff Welcome Back Breakfast to be held the next morning, Tuesday, August 27th.

Athletic Director, Jason Misner, encouraged folks to come out and enjoy a fall sporting event – the athletic fields look great.

FUTURE ITEMS FOR CONSIDERATION

The next regular board meeting will be on Monday, September 23, 2013 at 7:00 p.m. at Parchment High School.

The board work session will be set soon. [Addendum: Date is Monday, October 7, 2013 at 6:00 p.m. in the high school library.]

The MASB Fall Conference will be held October 24 – 27, 2013 in Lansing.

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

Board of Education of the
Parchment School District



Joel Shaffer, Vice-Pres.

MJM/sac