



**Parchment, Michigan  
December 19, 2016**

Parchment School District  
520 North Orient Street  
Parchment, MI 49004  
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, December 19, 2016 at 6:00 p.m. at Parchment Northwood Elementary, 600 Edison Street, Kalamazoo, Michigan.

**CALL TO ORDER** The meeting was called to order at 6:00 p.m. by Tom Andrews, President.

**MEMBERS PRESENT** Tom Andrews, John Madaras, Ben Tanis, Nancy Lenz, Cherie Balmer, Dodi Leckie (6:03 p.m.), and Rhonda Newman

**MEMBERS ABSENT** None

**OTHERS PRESENT** Matthew Miller, Julie Rohrer, Paula Smeed, Bob Champion, George Stamas, Jason Misner, Nicole Berish, Julia Kaemming, Marcy Patterson, Sarah Neumann, Christina Reich, Amy Hansen, Karen Stevens, Annette Sorensen, Jeff Sorensen, Peter Lenz, Dan Closson, Nancie Closson, Curtis Isaac, Craig Misner, Mike O'Connor, and others

**CONSENT AGENDA** Nancy Lenz moved to approve the consent agenda with support from John Madaras.

All voted aye – motion carried.

- Included:
- Adoption of the Agenda –
  - Approval of the Regular meeting minutes of November 28, 2016; Special and Closed meeting minutes of December 5, 2016
  - Approval of Personnel Matters – Tenure Acknowledgement for: Amanda Militzer, Garrett Meade, and Nicole Stachelski. One-year extension of contract probationary teacher Melinda McDaid, hired December 3, 2012. Approval of Nikole Troxler, School Psychologist.
  - Financial Reports

Nov. Expense (Gen. Fund):	\$ 1,455,970.77
(Payroll related \$878,945.83)	
Hot Lunch	\$ 147,758.70
Trust & Agency	\$ 5,825.70
QZAB Capital Proj. Fund	\$ 0.00
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 2,057,515.15</b>

Parchment High School  
1916 East G Avenue  
Parchment, MI 49004  
(269) 488 1100

Parchment Middle School  
511 West River Road  
Parchment, MI 49004  
(269) 488.1200

Central Elementary  
516 North Orient Street  
Parchment, MI 49004  
(269) 488.1000

North Elementary  
6535 Keyes Drive  
Kalamazoo, MI 49004  
(269) 488 1400

Northwood Elementary  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488 1300

Barclay Hills  
Education Center  
1125 East Mosel Avenue  
Kalamazoo, MI 49004  
(269) 488.1470

Preschool &  
Childcare Center  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488 1360

**COMMUNICATIONS** None

**RECOGNITIONS** Special Education Supervisor, Amy Hansen, spoke about Nikole Troxler, our new School Psychologist.

**COMMENTS  
REGARDING  
AGENDA ITEMS** None

**FINANCE  
COMMITTEE  
REPORT** Nancy Lenz reported that the committee met and discussed proposed pay rate increase for substitutes, seasonal, and childcare workers. The rate increases are due, in part, to Federal minimum wage increases for 2017 and 2018.

The committee is recommending the proposed increases to the full board for approval.

**NORTHWOOD  
BUILDING  
REPORT** Principal Sarah Neumann shared the focus areas of Northwood Elementary: Smile and Move, Support and Services, Professional Learning Communities (PLC's), Curriculum, Unity and Positivity. They continue to focus on the whole family, not just students and academics.

Northwood's School Improvement Goals are to achieve proficiency in reading, math, writing, science, and social studies. Their strategies are to have teacher goals mirror school improvement goals; teachers will incorporate strategies for active participation and student engagement into instructional practice.

eSpark is in its second year for 1<sup>st</sup> graders, and we added 2<sup>nd</sup> grade as a district in the fall. We are expanding to include kindergarten during the 2<sup>nd</sup> semester. This is an app-based program where students utilize iPad's for individualized learning. It provides individualized pathways for our students focusing on, reading skill development, problem solving skills, communication of ideas/concepts, and deeper understanding.

M-STEP data is still embargoed, so real data could not be shared publicly. Northwood students out-performed the State of Michigan in all content areas and grade levels. They showed significant growth in Science. Our interventions and supports are working!

Northwood Elementary along with Parchment School District is using Marzano instructional strategies: Learning Goals and Scales, Active Engagement and Participation, Focus on Critical Content, and Tracking Student Progress.

**SUPERINTENDENT'S REPORT** Superintendent Matthew Miller shared that during the legislative lame duck session, action on MPSERS (Michigan Public School Employee Retirement System) reform did not take place as was mentioned last month. It will likely be on their agenda next session.

Superintendent Miller recognized out going board members Tom Andrews and Nancy Lenz for their years of service to the children, staff, and families.

Former superintendents Dr. Craig Misner and Mr. Michael O'Connor, thanked Nancy Lenz for her work on the school board while they were the district's superintendent.

Many others in the audience thanked Tom and Nancy for dedication to our district.

**ACTION ON ANNUAL SUMMER TAX RESOLUTION**

Dodi Leckie moved to approve the Summer Tax Resolution for 2017. John Madaras seconded the motion

AYES: Tom Andrews, John Madaras, Nancy Lenz, Ben Tanis, Cherie Balmer, Dodi Leckie, and Rhonda Newman.

NAYES: None

Motion carries: 7 – 0

**ACTION TO APPROVE 2016 SUPERINTENDENT EVALUATION**

John Madaras moved to approve the superintendent evaluation with a second from Rhonda Newman

All voted aye - motion carries

**ACTION ON KRESA ENHANCEMENT MILLAGE RESOLUTION**

John Madaras moved to approve the KRESA Enhancement Millage Resolution. Rhonda Newman seconded the motion.

AYES: Tom Andrews, John Madaras, Nancy Lenz, Ben Tanis, Cherie Balmer, Dodi Leckie, and Rhonda Newman.

NAYES: None

Motion carries: 7 – 0

**ACTION ON SUBSTITUTE/ SEASONAL AND CHILDCARE PAY RATES**

Ben Tanis moved to approve the pay rate increases as proposed in reference # 4. John Madaras seconded the motion.

All voted aye – motion carries

**COMMENTS  
REGARDING  
NON-AGENDA  
ITEMS**

Karen Stevens wished the board a Merry Christmas and said she appreciates all the board does.

Jeff Sorensen thanked the board and teachers for all they do. He also mentioned a vote for consolidated dispatch that will be on the upcoming ballot for our County.

George Stamas mentioned that the food drive set a new record of providing 111 families holiday baskets, which provides the family with food for approximately two weeks.

**PREVIOUS BOARD  
MEETING  
FOLLOW-UP**

Dodi Leckie and John Madaras both finished level 100 CBA classes for board certification. Ben reminded board members that educational credits need to be reported to MASB by the end of this year.

**FUTURE ITEMS FOR  
CONSIDERATION**

Special Board Meeting, Monday, January 9, 2017, 6:00 p.m. at the High School.

The next regular board meeting will be on Monday, January 23, 2017 at 7:00 p.m. at Barclay Hills Education Center.

**ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

Board of Education of the  
Parchment School District

  
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Cherie Balmer, Secretary