



**Parchment, Michigan
December 14, 2015**

Parchment School District
520 North Orient Street
Parchment, MI 49004
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, December 14, 2015 at 6:00 p.m. at Parchment High School, 1916 East G Avenue, Parchment, Michigan.

CALL TO ORDER The meeting was called to order at 6:00 p.m. by Tom Andrews, President.

MEMBERS PRESENT Tom Andrews, Doug Heaney, John Madaras, Nancy Lenz (6:02 p.m.), Cheryl Balmer, Dodi Leckie, and Ben Tanis

MEMBERS ABSENT None

OTHERS PRESENT Matthew Miller, Julie Rohrer, Paula Smeed, Bob Champion, Scott Karaptian, Sonja LeRoy, George Stamas, Amy Hansen, Kristy Mattern, Tina Maxwell, Sarah Neumann, Julia Kaemming, Marcy Patterson, Tom Novak, Scott Lockett, Olivia Lockett, Brandon Lockett, Teagan Lockett, Marissa Lockett, Nanette Kokmeyer, Scott McDaid, Jodie Lugar-McManus, Amy Bliesener, Hillary Campbell, Sandy Bliesener, Karen Stevens, and others

CONSENT AGENDA Doug Heaney moved to approve the agenda with support from John Madaras. All voted aye – motion carried.

- Included: - Adoption of the Agenda
 - Approval of the Regular and Closed Minutes of Nov. 23, 2015
 - Financial Reports

November (Gen. Fund):	\$	1,272,007.13
(Payroll related \$885,204.10)		
Hot Lunch	\$	185.00
Trust & Agency	\$	12,798.89
QZAB Capital Project Fund	\$	111.11
GRAND TOTAL ALL FUNDS	\$	1,285,102.13

RECOGNITIONS Nanette Kokmeyer, a trustee with the Parchment Schools Foundation introduced Teagan Lockett, a 4th grader at Northwood Elementary. Mrs. Kokmeyer, along with elementary art instructor Hillary Campbell, explained the Holiday Sharing Card project. Sarah Neumann, Principal at Northwood Elementary shared a little about Teagan as a student at Northwood. Teagan’s drawing had been selected for the cover of the 2015 card and she was presented with a framed print of her card from the Foundation.

COMMENTS There were no comments on agenda items.

Parchment High School
1916 East G Avenue
Parchment, MI 49004
(269) 488 1100

Parchment Middle School
307 North Riverview Drive
Parchment, MI 49004
(269) 488 1200

Central Elementary
516 North Orient Street
Parchment, MI 49004
(269) 488.1000

North Elementary
5535 Keyes Drive
Kalamazoo, MI 49004
(269) 488 1400

Northwood Elementary
600 Edison Street
Kalamazoo, MI 49004
(269) 488 1300

Barclay Hills
Education Center
1125 East Mosel Avenue
Kalamazoo, MI 49004
(269) 488.1470

Preschool &
Childcare Center
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1360

**HIGH SCHOOL
BUILDING
REPORT**

Principal Scott Karaptian introduced Amy Bliesener, Student Council President. Amy highlighted some of the events the student council is involved in including the food drive, Panther Pawlooza, and winter formal. Mr. Karaptian elaborated on the Panther Pawlooza mentioning that since the high school switched to the Pawlooza format attendance has increased significantly.

Jodie Lugar-McManus shared the success they have seen in the first trimester of the new Leadership Class. Mrs. Lugar-McManus has seen many changes in students during the course the class. Some students have said that it makes them think more about what they say or do. This class is offered to all students grades 9-12 as an elective.

Mrs. Lugar-McManus recognized Bill and Jerry Fayling of American Tradition for continued support of the Parchment High School Homecoming. Bill and Jerry have donated the fireworks display for half-time for over 5 years.

Mr. Karaptian mentioned the addition of Mrs. Dominique Hunt on staff this year. Mrs. Hunt also works at Barclay Hills Education Center. While at the high school she welcomes the freshmen, works on Educational Development Plans (EDP's), reviews the ACT Explore/PLAN results with students, works with students on Career Cruising, and organizes other college activities. Mrs. Hunt also works with the Early Middle College (EMC) students.

Mrs. Becky Edds, school counselor, ran a College Application Week with 100% of students applying to at least one college during that week. Western Michigan University was the #1 college applied to with Michigan State University, University of Michigan, Kalamazoo Valley Community College, and Grand Valley rounding out the top five declared schools.

Parchment High School added a new Reading Strategies Class this year. Ms. Nancy Looper is teaching the class. They have had great success with students; some students were able to be advanced up to their regular placement classes at the end of the first trimester. Many have doubled, if not tripled, their fluency levels.

They have also added an attendance incentive, if a student has less than three absences, less than two tardies, 80% or better grade, and no discipline – students can be exempt from exams. This has equated to improved attendance, less discipline issues and better grades.

**PERSONNEL
COMMITTEE
REPORT**

Tom Andrews said the committee met and had a discussion regarding the superintendent evaluation. A written evaluation will be presented to the full board for approval.

**SUPERINTENDENT'S
REPORT**

Superintendent Miller shared the KRESA Annual Report with a reference to the services that are provided to Parchment School district.

Superintendent Miller referred to the handout for Early Middle College (EMC), pointing out the increase in degree programs/certifications being offered. Last year the students had seven to choose from, currently there are 14 offerings.

Superintendent Miller also shared an email that he received from Westland Meadows Senior Living where our 5th grade students visited and performed a musical concert for the residents. Lori Wilfong, Westland Meadows Service Coordinator, praised our students for being “absolutely perfect.”

**ACTION ON ANNUAL
SUMMER TAX
RESOLUTION**

Ben Tanis moved to approve the Summer Tax Resolution for 2016.
Dodi Leckie seconded the motion.

AYES: Tom Andrews, Doug Heaney, Nancy Lenz, John Madaras, Cheryl Balmer, Dodi Leckie, and Ben Tanis.

NAYES: None

Motion carries: 7 – 0

**ACTION TO APPROVE
SUPERINTENDENT
EVALUATION**

Doug Heaney moved to approve the superintendent evaluation with the following sentence change:

***REMOVE:** This is an area that he can improve on by working increasing the priority of his staff’s workload and working conditions.*

***ADD:** An area that should be a priority is monitoring staff workload and working conditions.*

John Madaras supported the motion.

All voted aye - motion carries

COMMENTS

Tom Novak thanked school board members John Madaras and Doug Heaney for visiting his classroom and talking about respect and responsibility.

Scott Karaptian wanted to reiterate the great accomplishment the student council, district, and community had for providing food for so many families.

Scott Karaptian invited the board to the Academic Breakfast on Tuesday morning Dec. 15 at 7:50 a.m.

Sarah Neumann said what a wonderful district Parchment is, pointing out again the letter from the Westland Meadows concerning the 5th grade visit. Erin Onken again organized the annual “Adopt a Panther”. Twenty-seven children were adopted to insure that they would be receiving Christmas gifts— this equates to about 20% of Northwood’s K-5 population.

Sarah also mentioned that Boy Scout Pack 218 donated 75 toys to Northwood. This donation allowed students to pick out a gift for their family members that may not otherwise been able to “buy” a gift for a family member.

Karen Stevens said the staff is ready for Friday! Karen also commented that the staff is pulling together to support each other.

**PREVIOUS BOARD
MEETING
FOLLOW-UP** None


**FUTURE ITEMS FOR
CONSIDERATION** KCSOA Meeting – Wednesday, January 13, 2016 at 5:30 – place TBD.

Organizational meeting on Monday, January 25, 2016 at 6:00 p.m. at
Northwood Elementary.

The next regular board meeting will be held on Monday, January 25, 2016
at 7:00 p.m. at Northwood Elementary.

ADJOURNMENT The meeting was adjourned at 7:00 p.m.

Board of Education of the
Parchment School District


John Madaras, Secretary

MJM/pss