



**Parchment, Michigan
November 28, 2016**

Parchment School District
520 North Orient Street
Parchment, MI 49004
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, November 28, 2016 at 7:00 p.m. at Parchment High School, 1916 East G Avenue, Parchment Michigan.

CALL TO ORDER The meeting was called to order at 7:00 p.m. by Tom Andrews, President.

MEMBERS PRESENT Tom Andrews, John Madaras, Ben Tanis, Nancy Lenz, Cherie Balmer, Dodi Leckie, and Rhonda Newman (7:25 p.m.)

MEMBERS ABSENT None

OTHERS PRESENT Matthew Miller, Julie Rohrer, Paula Smeed, Bob Champion, George Stamas, Sonja LeRoy, Jason Misner, Nicole Berish, Julia Kaemming, Marcy Patterson, Sarah Neumann, Kristy Mattern, Amy Hansen, Karen Stevens, Michelle Ammon, Annette Sorensen, Garrett Meade, Tom Novak and others

CONSENT AGENDA John Madaras moved to approve the consent agenda with support from Nancy Lenz.

All voted aye – motion carried.

- Included:
- Adoption of the Agenda –
 - Approval of the Regular meeting minutes of October 24, 2016
 - Approval of Personnel Matters – Resignation of Kristy Mattern
 - Financial Reports

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|--------------------------------|------------------------|
| Oct. Expense (Gen. Fund): | \$ 1,359,789.02 |
| (Payroll related \$876,496.45) | |
| Hot Lunch | \$ 40,602.77 |
| Trust & Agency | \$ 8,045.28 |
| 1998 Debt Fund | \$ 197,750.00 |
| 2005 Debt Fund | \$ 0.00 |
| 2007 Debt Fund | \$ 4,000.00 |
| 2016 Debt Fund | \$ 447,328.08 |
| QZAB Bond Fund | \$ 0.00 |
| GRAND TOTAL ALL FUNDS | \$ 2,057,515.15 |

Parchment High School
1916 East G Avenue
Parchment, MI 49004
(269) 488 1100

Parchment Middle School
307 North Riverview Drive
Parchment, MI 49004
(269) 488 1200

Central Elementary
516 North Orient Street
Parchment, MI 49004
(269) 488.1000

North Elementary
5535 Keyes Drive
Kalamazoo, MI 49004
(269) 488 1400

Northwood Elementary
600 Edison Street
Kalamazoo, MI 49004
(269) 488 1300

Barclay Hills
Education Center
1125 East Mosel Avenue
Kalamazoo, MI 49004
(269) 488.1470

Preschool &
Childcare Center
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1360

COMMUNICATIONS None

**COMMENTS
REGARDING
AGENDA ITEMS**

Superintendent Miller thanked Kristy Mattern, retiring Director of Operations and Transportation, for the many years of service to the Parchment School District.

**HIGH SCHOOL
REPORT**

Principal George Stamas shared the high school's mission statement "Strive To Create A Learning Community Where Our Students Can Thrive Academically, Socially and Personally (C.L.A.S.P.)." Mr. Stamas shared they are doing this through: Staff Professional Development, Professional Learning Communities (PLC), Marzano and Best Practices, KRESA Coaching ELA and Math, Community Partnerships through United 4 Change, and North Central accreditation – School Improvement Initiatives.

Mr. Stamas discussed other programs they have to engage students. You Matter, Parchment Panther Publication (P3) -Parent Communication Initiative, Student of the Month, Academics Honors, and other activities such as: sports, theatre plays, band, student council, and National Honors Society.

Mr. Stamas also shared the high school improvement strategies using: Vocabulary Building, Collins Writing, Curriculum Alignment, Career Readiness Programming, PLC's, Poverty/Risk Training, and Remediation Classes.

Test scores were shared but it is difficult to compare going from ACT to SAT but did show improvement from 2015 to 2016. George shared that he thought Parchment currently has the largest amount of students in the Liberal Arts program in the Early Middle College (EMC) program. The high school has fewer students enrolled in the Education for Employment/Education for Arts (EFE/EFA), as many switched to the EMC program.

Mr. Stamas introduced Student Council President, Alyssa Wolverton, and Student Council Vice President, Emma Morsman. They shared many activities that the Student Council is involved in. Kairos Dwelling was the selected charity organization this year, so far they have raised \$350.00. They are anticipating being able to surpass the 95 food baskets that were done last year for Christmas. These baskets are filled with approximately two weeks of groceries.

The student council and band are expanding the Holiday Tour this year to two days. First day will be visiting places in the community, and the second day will be spent visiting the school buildings in the district.

**SUPERINTENDENT'S
REPORT**

Superintendent Matthew Miller said the BCS Conference superintendents and athletic directors are still discussing the structure of the league and that the bylaws are not being followed by all members.

Matthew Miller and John Madaras recently attended a legislative breakfast where they had a discussion about what may happen during this lame duck session. The legislators are planning on being out of session by December 15, so not a lot of time to get things done.

ATHLETIC UPDATE

Garret Meade, Athletic Director, gave an update on the Fall Sports and the new coaches. There was great participation in all sports and student spectator attendance has increased. Winter sports are in full swing. He mentioned also that colleges look more favorably at athletes that play multiple sports, something we encourage here at Parchment.

**ACTION ON
DIRECTOR OR
OPERATIONS AND
TRANSPORTATION**

John Madaras moved to approve the new Director of Operations and Transportation as presented in Ref #1, with a second from Dodi Leckie.

All voted aye - motion carries

**COMMENTS
REGARDING
NON-AGENDA
ITEMS**

Tom Andrews shared his appreciation for Kristy Mattern. Kristy stated that she started with Parchment in 1984.

Tom Novak also thanked Kristy for all she has done that most of don't see.

Karen Stevens gave an update of PEA activities.

Cherie Balmer mentioned that the City of Parchment may be remarking Riverview Drive, potentially changing to a center turning lane.

Tom Novak commented on Lame Duck session and Betsy DeVos as possibly Secretary of Education.

**PREVIOUS BOARD
MEETING
FOLLOW-UP**

Cherie Balmer, Dodi Leckie, John Madaras, Rhonda Newman, and Ben Tanis recently attended the MASB Conference. Each shared highlights of the the class or session that they attended.

Tom Andrews checked on consent for the District Holiday Celebration. The Board agreed to move forward with the event at The Fountains in Parchment.

Cherie Balmer shared a book, *Joy, Inc.* that she recently heard about discussing the 3R's – Rigors, Relevance, and Relationships

**ADJOURNMENT TO
CLOSED SESSION** At 8:46 p.m. Nancy Lenz moved to adjourn to Closed Session for the purpose of Periodic Personnel Evaluation, per Section 8 (a) of the Open Meetings Act. Dodi Leckie supported the motion.

AYES: Tom Andrews, John Madaras, Nancy Lenz, Ben Tanis,
Cheryl Balmer, Dodi Leckie, and Rhonda Newman

NAYS: None

Motion carries: 7 – 0

**RETURN TO
OPEN SESSION** At 9:35 p.m. Dodi Leckie moved to return to open session with a second by John Madaras.

AYES: Tom Andrews, John Madaras, Nancy Lenz, Ben Tanis,
Cheryl Balmer, Dodi Leckie, and Rhonda Newman

NAYES: None

Motion carries: 7 – 0

**FUTURE ITEMS FOR
CONSIDERATION** Special Board Meeting, Monday, December 5, 2016, 6:00 p.m. at the High School.

The next regular board meeting will be on Monday, December 19, 2016 at 6:00 p.m. at Northwood Elementary.

District Holiday Celebration – Monday, December 19, 2016, starting at 7:00 p.m.

Special Board Meeting on Monday, January 9, 2017 at 6:00 p.m. at Parchment High School—Roles and Responsibilities work session.

ADJOURNMENT The meeting was adjourned at 9:41 p.m.

Board of Education of the
Parchment School District



Ben Tanis, Secretary