



Parchment, Michigan November 26, 2018

Parchment School District
520 North Orient Street
Parchment, MI 49004
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, November 26, 2018, at 6:00 p.m. at Parchment Barclay Hills Education Center, 1125 E Mosel Avenue, Kalamazoo, Michigan.

ROUTINE

CALL TO ORDER The meeting was called to order at 6:01 p.m. by John Madaras, President.

MEMBERS PRESENT Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

MEMBERS ABSENT None

OTHERS PRESENT Jason Misner, Julie Rohrer, Paula Smeed, Bob Champion, Lindsey Newton, Nicole Berish, Nicole Price, Julia Kaemming, staff members, and others

CONSENT AGENDA Rhonda Newman moved to approve the agenda with support from Dodi Leckie

All voted aye – motion carried

- Included:
- Adoption of the Agenda
 - Approval of Special Meeting minutes of November 12, 2018
 - Personnel Matters: None
 - Financial Reports

- October vendor bills: \$ 603,250.16
- Payroll related: \$ 930,183.22
- \$ 1,533,433.38

- Hot Lunch
 - o Payroll Related \$ 2,744.35
 - o Vendor Related \$126,982.61
 - Grand Total \$ 129,726.96

- Trust & Agency
 - o Payroll Related \$ 0.00
 - o Vendor Related \$15,536.44
 - Grand Total \$ 15,536.44

- 1998 Debt Fund \$ 197,750.00
- 2016 Debt Fund \$ 364,013.41
- QZAB Capital Project Fund \$ 0.00

GRAND TOTAL ALL FUNDS \$ 2,240,460.19

Parchment High School
1916 East G Avenue
Parchment, MI 49004
(269) 488.1100

Parchment Middle School
307 North Riverview Drive
Parchment, MI 49004
(269) 488.1200

Central Elementary
516 North Orient Street
Parchment, MI 49004
(269) 488.1000

North Elementary
5535 Keyes Drive
Kalamazoo, MI 49004
(269) 488.1400

Northwood Elementary
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1300

Barclay Hills
Education Center
1125 East Mosel Avenue
Kalamazoo, MI 49004
(269) 488.1470

Preschool &
Childcare Center
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1360

COMMUNICATIONS None

INTRODUCTIONS None

COMMENTS
REGARDING
AGENDA ITEMS There were no comments on agenda items.

INFORMATION

COMMITTEE REPORT **Finance Committee** – Rhonda Newman reported that the committee met with Yeo & Yeo to go over the 2017-18 audit. Carol Patridge from Yeo & Yeo presented an overview of the 2017-18 audit. The District had a clean, unmodified opinion.

Yeo & Yeo will present the 2017-18 audit at the December board meeting.

There was also discussion regarding ACA (Affordable Care Act) increases, hourly/daily rate increases, and minimum wage law increases.

BARCLAY HILLS EDUCATION CENTER BUILDING REPORT Principal Lindsey Newton shared the mission and belief statement for Barclay Hills Education Center and introduced Barclay’s staff through pictures. Mrs. Newton talked about the systems and programs they have in place to support both students and staff. Mrs. Newton also shared data history and MI School Data Comparisons.

SUPERINTENDENT’S REPORT Superintendent Jason Misner mentioned that the district had its first snow day today, Monday, November 26, 2018!

Superintendent Misner commented that our state government is currently in Lame Duck Session, and they are trying to push through changes. They are looking at changing the A to F grading system.

BUSINESS AGENDA

2017/2018 AUDIT Action on the 2017/2018 Audit was deferred to the December 17, 2018 Board of Education meeting.

VARIOUS HOURLY/DAILY PAY RATES Cheryl Balmer moved to approve the Substitute/Seasonal pay rates as presented in reference #2. Rhonda Newman seconded the motion

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYES: None

Motion carried: 7 – 0

**AFFORDABLE
CARE ACT (ACA)
INSURANCE
PREMIUM**

Jennifer Miller moved to approve the ACA Insurance Premium Increase as presented in reference #3. Annette Sorensen seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYES: None

Motion carried: 7 – 0

**BOARD/NEOLA
POLICY**

Michelle Ammon moved to approve the second reading on Board Policy #3220 as presented in reference #4. Jennifer Miller seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYES: None

Motion carried: 7 – 0

**COMMENTS
REGARDING
NON-AGENDA
ITEMS**

Jennifer Barker shared teacher updates and activities in the district.

John Madaras encouraged fellow board members to visit school buildings.

Cheryl Balmer mentioned the Front Page at Parchment Community Library that some high school students participated.

**PREVIOUS BOARD
MEETING
FOLLOW-UP**

Board members Jennifer Miller, Michelle Ammon, Dodi Leckie, Annette Sorensen, and Cheryl Balmer, shared information from the classes they attended at the MASB Conference in Grand Rapids on November 1-4, 2018.

**FUTURE ITEMS
FOR
CONSIDERATION**

Community Wassailing – Wednesday, December 5, 2018 from 6:00 – 8:00 p.m.

Next Regular meeting – Monday, December 17, 2018 – 6:00 p.m. – North Elementary

ADJOURNMENT

The meeting adjourned at 6:36 p.m.

Board of Education of the
Parchment School District


Cheryl Balmer, Secretary