



**Parchment, Michigan  
November 23, 2015**

Parchment School District  
520 North Orient Street  
Parchment, MI 49004  
(269) 488.1050 PHONE  
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www.parchmentschools.org

The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, November 23, 2015 at 7:00 p.m. at Parchment Middle School, 307 North Riverview Drive, Parchment, Michigan.

**CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Tom Andrews, President.

**MEMBERS PRESENT** Tom Andrews, Doug Heaney, John Madaras, Nancy Lenz, Cheryl Balmer, Dodi Leckie, and Ben Tanis

**MEMBERS ABSENT** none

**OTHERS PRESENT** Matthew Miller, Julie Rohrer, Paula Smeed, Bob Champion, Scott Karaptian, Sonja LeRoy, George Stamas, Jason Misner, Amy Hansen, Kristy Mattern, Tina Maxwell, Tom Novak, Lisa Bartell, Diane Fort, Jeff Egberts, Cory VanDyke, Nicole Berish and others

**CONSENT AGENDA** John Madaras moved to approve the agenda with support from Nancy Lenz. All voted aye – motion carried.

- Included:
- Adoption of the Agenda
  - Approval of the Regular Minutes of October 26, 2015
  - Approval of the Board Work Session Minutes of November 9, 2015
  - Financial Reports

September Expense (Gen. Fund):\$	2,765,712.54
(Payroll related \$1,370,804.00)	

Hot Lunch	\$ 116,135.86
Trust & Agency	\$ 13,087.90
1998 Debt Fund	\$ 197,750.00
2005 Debt Fund	\$ 62,900.00
2007 Debt Fund	\$ 400,265.64
QZAB Capital Project Fund	\$ 5,893.46
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 3,561,745.40</b>

**RECOGNITIONS** There were no recognitions.

**COMMENTS** There were no comments on agenda items.

**CAREER CRUISING PRESENTATION** Lisa Bartell and Diane Fort from KRESA presented Career Cruising, a comprehensive web based tool to create Educational Development Plan (EDP). The high school and middle school counselors are using this to assist in course planning and college application tracking. The Learning Network is currently funding this for schools.

Parchment High School  
1916 East G Avenue  
Parchment, MI 49004  
(269) 488 1100

Parchment Middle School  
307 North Riverview Drive  
Parchment, MI 49004  
(269) 488 1200

Central Elementary  
516 North Orient Street  
Parchment, MI 49004  
(269) 488 1000

North Elementary  
5555 Keyes Drive  
Kalamazoo, MI 49004  
(269) 488 1400

Northwood Elementary  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488 1300

Barclay Hills  
Education Center  
1125 East Mosel Avenue  
Kalamazoo, MI 49004  
(269) 488 1470

Preschool &  
Childcare Center  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488 1360

**MIDDLE SCHOOL  
BUILDING  
REPORT**

Principal George Stamas shared the middle school's philosophy of Honesty, Respect and Responsibility. Building relationships with the students is a priority. The middle school had previously been identified as a Focus school, since that time they made an improvement plan that addressed the needs identified in the Math, Reading, and Writing. They created a schedule to address the identified areas including a Response to Interventions (RTI) system to get additional support for those struggling students. The middle school expanded the Mentoring Program to connect the students to the school and to a caring adult. They also added Academic Enrichment (AE) time and Homework Club to give more time for instruction to students. They examine data each trimester and have made adjustments to the plan to best support our students.

Discovery Data shows good growth in Math, good to average growth in ELA, and good growth in summary writing. AR/Star Reading data shows positive growth and have almost eliminated our level 4 readers by 8<sup>th</sup> grade. Instances of discipline referrals are down significantly over the last three years. Hourly attendance issues are also down.

The middle school has made steady gains over the last three years and is no longer a Focus School! We are sending more students to Kalamazoo Area Math and Science Center (KAMSC) than ever before—a higher percentage than would be expected based on our percentage of county students.

**PUBLIC RELATIONS/  
COMMUNICATIONS  
COMMITTEE  
REPORT**

Doug Heaney said the committee met and had a discussion regarding communications with the community. The committee discussed and agreed to present to the full board the proposal by LKF Marketing for a responsive retrofitting of our district's website. Responsive retrofitting of the website would allow access with smart phones or tablets.

The committee also discussed the possibility of creating a District Communication Specialist Position (title yet to be determined). They met with Jason Hall, Communication Specialist at Comstock Public Schools, and he presented to the committee what his role is at Comstock.

**FINANCE  
COMMITTEE  
REPORT**

Nancy Lenz said the committee met with Plante Moran to go over the 2014-15 audit. Jeff Egberts and Cory VanDyke from Plante Moran presented an overview of the 2014-15 audit. The District had a "clean" or "unmodified" audit.

**SUPERINTENDENT'S  
REPORT**

Superintendent Miller shared that Cooper Township is currently asking residents to go online and complete a survey to help with the future planning of the township.

Superintendent Miller also shared legislation on Educator Evaluations. The law pertains to the evaluation of both teachers and administrators. Even though it still has flaws, it is better than what was in place.

**ACTION TO  
ACCEPT 2014/2015  
AUDIT**

Nancy Lenz moved to accept the 2014/2015 Audit as presented with a second from Cheryl Balmer.

All voted aye - motion carries

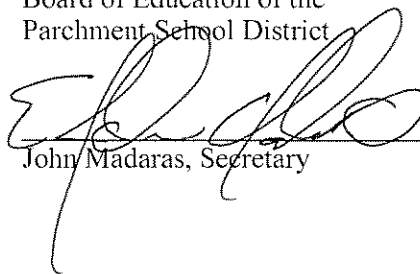
**FUTURE ITEMS FOR CONSIDERATION** Community Wassailing – Dec. 2<sup>nd</sup> from 6:00 – 8:00 p.m. at the Middle School.

The next regular board meeting will be held on Monday, Dec. 14, 2015 at 6:00 p.m. at the High School

Next board work session possibly in January with Donna Oser

**ADJOURNMENT** The meeting was adjourned at 9:37 p.m.

Board of Education of the  
Parchment School District



John Madaras, Secretary

MJM/pss