



**Parchment, Michigan
October 24, 2016**

Parchment School District
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Parchment, MI 49004
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, October 24, 2016 at 7:00 p.m. at Parchment Middle School, 307 North Riverview Drive, Parchment Michigan.

CALL TO ORDER The meeting was called to order at 7:00 p.m. by Tom Andrews, President.

MEMBERS PRESENT Tom Andrews, John Madaras, Ben Tanis, Nancy Lenz, Cherie Balmer, and Dodi Leckie

MEMBERS ABSENT Rhonda Newman

OTHERS PRESENT Matthew Miller, Julie Rohrer, Paula Smeed, Bob Champion, George Stamas, Sonja LeRoy, Jason Misner, Nicole Berish, Julia Kaemming, Marcy Patterson, Kristy Mattern, Karen Stevens, Heidi Kowl, Michelle Ammon, Scott McDaid, Annette Sorensen, Corey VanDyke and others

CONSENT AGENDA Dodi Leckie moved to approve the consent agenda with support from John Madaras.

All voted aye – motion carried.

- Included:
- Adoption of the Agenda – with the correction of John Madaras calling meeting to order not Tom Andrews
 - Approval of the Regular and Closed meeting minutes of September 26, 2016 and Special Board meeting minutes of October 4, 2016
 - Financial Reports

Aug Expense (Gen. Fund):	\$ 1,774,487.49
(Payroll related \$1,183,007.48)	
Hot Lunch	\$ 5,555.12
Trust & Agency	\$ 413.80
QZAB Bond Fund	\$ 113.99
GRAND TOTAL ALL FUNDS	\$ 1,780,570.40

COMMUNICATIONS None

Parchment High School
1916 East G Avenue
Parchment, MI 49004
(269) 488.1100

Parchment Middle School
307 North Riverview Drive
Parchment, MI 49004
(269) 488.1200

Central Elementary
516 North Orient Street
Parchment, MI 49004
(269) 488.1000

North Elementary
5535 Keyes Drive
Kalamazoo, MI 49004
(269) 488.1400

Northwood Elementary
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1300

Barclay Hills
Education Center
1125 East Mosel Avenue
Kalamazoo, MI 49004
(269) 488.1470

Preschool &
Childcare Center
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1360

**COMMENTS
REGARDING
AGENDA ITEMS**

There were no comments on agenda items.

**FINANCE
COMMITTEE
REPORT**

Nancy Lenz said the committee met with Plante Moran to go over the 2015-16 audit. Corey VanDyke from Plante Moran presented an overview of the 2015-16 audit. The District had a “clean” or “unmodified” audit.

Mr. VanDyke covered ORS (Office of Retirement Services), fund balance, and that revenue has not increased much over past five years. He stated that the District could run for 14 days on the current fund balance.

Tom Andrews shared concern about the fund, we need to be prepared.

Superintendent Miller added enrollment numbers have decreased, but spread over the district there is not enough to reduce staff at this time, so expenses remain the same.

Nancy Lenz voiced a concern that the fund balance may go below 1 million.

**MIDDLE SCHOOL
BUILDING
REPORT**

Principal Jason Misner shared the middle school’s “Pillars of School” HCRR – Honesty, Caring, Respect, Responsibility. HCRR was learned by the 6th grade students while at Sherman Lake YMCA camp. They now have banners on the “pillars” when students first walk in each morning.

The middle school, along with the rest of the district, has implemented iObserve – Marzano as the teacher evaluation tool. This is proving beneficial for both staff and students as the students are beginning to taking ownership of their learning.

The middle school staff is working on climate and culture with leadership and love. They are using TTL (Tough Time Love) this is all being done because they care about our students.

Teresa Caron and George Stamas received a grant from the Be NICE (Notice, Invite, Challenge, Empower) organization for this school year. They have noticed great things happening with the students. Be NICE is student led, student empowered program. Be NICE encourages students to be aware of other students that may need an encouraging word or an invite to be included.

Jason Misner shared M-Step data from spring 2016, the middle school scores were above or well above the state average in most grades and subject. Jason also showed a comparison between other local schools and again scored higher or schools similar of surrounding.

Mr. Misner introduced Dr. Luchara Wallace, WMU School Connections Program Director. Dr. Wallace has a goal of reaching kids that are struggling. They currently have six scholars (students) from Parchment attending WMU daily from 9:00 – 1:45. These six scholars get one on one teaching/coaching daily. One student, after only attending a little over a week, said it was the first time he came to school and felt hopeful.

Ben Tanis gave kudos to staff at the middle school.

**SUPERINTENDENT'S
REPORT**

Superintendent Matthew Miller mentioned that the Governor has signed the 3rd Grade Reading Bill. School superintendents from several West Michigan counties (Kent and Ottawa area) have formed the RNN (Reading Now Network). The RNN's goal was to do a study in which reading scores were analyzed for the elementary schools in the RNN. Those schools that were outperforming similar schools, based on free and reduced lunch, were identified. The team found five elements these schools had in common and compiled their findings. They call these common elements the Roots of Reading Success.

This MASA (Michigan Association of School Administrators) Region III initiative has proven results over the past three years. Our Region, Region VII, is joining in their work. Parchment School District supports the RNN goals and has agreed to become a member of the RNN. We agree to work with education, business, legislative, community, and parent partners to help insure that every child is a successful reader, both sharing with and learning from all partners in the network.

**ACTION TO
ACCEPT 2015/2016
AUDIT**

Nancy Lenz moved to accept the 2015/2016 Audit as presented with a second from John Madaras.

All voted aye - motion carries

**COMMENTS
REGARDING
NON-AGENDA
ITEMS**

Karen Stevens shared some PEA (Parchment Education Association) accomplishments.

Cherie Balmer recognized the recent passing of Dick Gregory. Dick was very involved in Parchment Athletic Boosters and Parchment Little League. Dodi Leckie added that Athletic Boosters are looking at placing a "spirit rock" on the high school campus; location is still to be determined.

Cherie Balmer asked about the bleachers in the middle school gymnasium. Superintendent Miller reported that the cost would be approximately \$40,000 to replace the bleachers, possibly in the next year. Kristy Mattern reported that the bleachers are inspected annually and have met standards in the most recent inspection.

PREVIOUS BOARD MEETING FOLLOW-UP Ben Tanis discussed the benefits of board training. Ben mentioned that one county holds county wide training once a month. He would like to see KRESA take the initiative at having county wide training for our area.

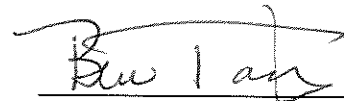
FUTURE ITEMS FOR CONSIDERATION MASB Fall Conference – November 11-12, Detroit Renaissance Center.

The next regular board meeting will be on Monday, November 28, 2016 at 7:00 p.m. at Parchment High School.

Discussion regarding all district Holiday Celebration – Monday, December 19, 2016, starting at 7:30 p.m. at The Fountains.

ADJOURNMENT The meeting was adjourned at 8:38 p.m.

Board of Education of the
Parchment School District



Ben Tanis, Secretary