



Parchment, Michigan July 16, 2018

Parchment School District
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Parchment, MI 49004
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, July 16, 2018, at 6:00 p.m. at Parchment High School, 1916 E G Avenue, Parchment, Michigan.

CALL TO ORDER The meeting was called to order at 6:07 p.m. by John Madaras, President.

MEMBERS PRESENT Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

MEMBERS ABSENT None

OTHERS PRESENT Matthew Miller, Paula Smeed, Bob Champion, George Stamas, Jason Misner, Sarah Neumann, Denny Pratzler, and others

CONSENT AGENDA Michelle Ammon moved to approve the agenda with support from Jennifer Miller

All voted aye – motion carried

- Included:
- Adoption of the Agenda
 - Approval of Special Meeting minutes of June 12, 2018
 - Personnel Matters: **Approval:** Anne Brow – Director of Transportation and Operations, Elementary Instructors – Amanda Ball, Molly Bassett, Jennifer Houser, Nicole Mason, Rebecca Moore, and Jeffrey Wydick, Alicia Sarco – High School English/Spanish Instructor, Carl Getty – High School Math Instructor, Eric Brunton – Middle School Instructor > **Resignation request:** Nicole Stachelski – Elementary Music Instructor, Suzanne Tyria – Secretary to the Principal, Barclay Hills Education Center > **Retirement:** Shani Thorne – Special Education Instructor, North Elementary
 - Financial Reports

June vendor bills:	\$	1,476,910.83
(Payroll related \$994,972.69)		
Hot Lunch	\$	73,089.62
Trust & Agency	\$	15,682.78
QZAB Capital		
Project Fund	\$	0.00
GRAND TOTAL ALL FUNDS	\$	1,565,683.23

Parchment High School
1916 East G Avenue
Parchment, MI 49004
(269) 488.1100

Parchment Middle School
307 North Riverview Drive
Parchment, MI 49004
(269) 488.1200

Central Elementary
516 North Orient Street
Parchment, MI 49004
(269) 488.1000

North Elementary
5535 Keyes Drive
Kalamazoo, MI 49004
(269) 488.1400

Northwood Elementary
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1300

Barclay Hills
Education Center
1125 East Mosel Avenue
Kalamazoo, MI 49004
(269) 488.1470

Preschool &
Childcare Center
600 Edison Street
Kalamazoo, MI 49004
(269) 488.1360

RECOGNITIONS Superintendent Matthew Miller introduced Anne Brow, Director of Transportation and Operations; George Stamas, High School Principal, introduced Alicia Sarco – High School English/Spanish Instructor, Carl Getty, High School Math Instructor; Jason Misner, Middle School Principal, introduced Eric Brunton, Middle School Social Studies Instructor; Sarah Neumann, Northwood Elementary Principal, introduced Amanda Ball, Molly Basset, Jennifer Houser, Nicole Mason, and Jeffrey Wydick – new elementary instructors.

COMMENTS REGARDING AGENDA ITEMS There were no comments on agenda items.

COMMITTEE REPORT **Personnel** – John Madaras reported that the committee met and discussed non-union position contracts and some adjustments to individual contracts.

The committee is recommending adjustments and contracts to the full board.

SUPERINTENDENT’S REPORT Superintendent Matthew Miller shared a chart showing the trends in bullying from 2012-13 through 2017-18.

MICHIGAN SCHOOL LOAN REVOLVING APPLICATION Rhonda Newman moved to approve the School Bond Loan Revolving Fund (SBLRF) Annual Loan/Repayment Application as presented in Reference #1 with support from Dodi Leckie.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carries: 7 – 0

PERSONNEL MATTERS Jennifer Miller moved to approve the non-union position contract and an individual pay adjustment as presented in Reference #2. Michelle Ammon supported the motion.

Discussion followed for verification.

All voted aye – motion carried

BOARD OF EDUCATION REVISED MEETING TIME Dodi Leckie moved to approve the revised meeting time to 6:00 p.m. as presented in Reference #3. Jennifer Miller supported the motion.

All voted aye – motion carried

COMMENTS REGARDING NON-AGENDA ITEMS Jennifer Barker gave an update on PEA activities, and the summer Book Bus.

Cheryl Balmer thanked the P.R. Committee for their work.

Dodi Leckie commented on the Kindleberger Festival.

ADJOURNMENT TO CLOSED SESSION At 6:37 p.m. Rhonda Newman moved to adjourn to Closed Session for the purpose of negotiations, per Section 8 (c) of the Open Meetings Act. Dodi Leckie supported the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carried: 7 – 0

RETURN TO OPEN SESSION At 6:49 p.m. Michelle Ammon moved to return to open session with a second by Jennifer Miller.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYES: None

Motion carried: 7 – 0

ACTION ON CLOSED SESSION Dodi Leckie moved to approve the CMMT (Custodial, Maintenance, Monitors, Transportation) tentative agreement as presented in Reference #4. Dodi Leckie seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carries: 7 – 0

Rhonda Newman moved to approve the PEAO (Parchment Educational Associates Organization) tentative agreement as presented in Reference #5. Jennifer Miller seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carries: 7 – 0

Rhonda Newman moved to approve 1% pay increase for all non-bargaining unit staff and a \$1,000.00 stipend for administrators. Annette Sorensen seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras,
Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carries: 7 – 0

**SUPERINTENDENT
SEARCH UPDATE**

Denny Pratzler, MASB (Michigan Association of School Boards) facilitator,
presented a PowerPoint with the findings from the face-to-face meetings and
the online survey.

The board created a Superintendent Selection Criteria document from the
information presented.

Mr. Pratzler presented application packets from two internal candidates.

Cheryl Balmer moved to interview internal candidates first. Rhonda Newman
seconded the motion

All voted aye – motion carried

It was agreed to have a Special Board Meeting on Wednesday, July 25 at 6:00
p.m. to interview internal candidates

FUTURE ITEMS FOR CONSIDERATION Next regular meeting – Monday, August 27, 2018 at 6:00 p.m. – High School

Monday, August 27, 2018 – Tentative date for staff to return

Welcome Back Breakfast – Monday, August 27 at 7:30 a.m. – Tentative date

Tuesday, September 4, 2018 – Students report back to school

ADJOURNMENT

The meeting adjourned at 9:01 p.m.

Board of Education of the
Parchment School District


Cheryl Balmer, Secretary