



Parchment, Michigan

June 19, 2017

Parchment School District
 520 North Orient Street
 Parchment, MI 49004
 (269) 488.1050 PHONE
 (269) 488.1060 FAX
 www.parchmentschools.org

The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, June 19, 2017 at 7:00 p.m. at Parchment High School, 1916 East G Avenue, Parchment, Michigan.

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by John Madaras, President.
- MEMBERS PRESENT** Michelle Ammon, Cherie Balmer (departed at 7:32 p.m.), Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen
- MEMBERS ABSENT** None
- OTHERS PRESENT** Matthew Miller, Julie Rohrer, Paula Smeed, Sonja LeRoy, Jason Misner, Sarah Neumann, Julia Kaemming, Tina Maxwell, Nicole Berish, Amy Hansen, Jennifer Barker, Suzanne Tyria, Shani Thorne, Doug Mullen, Matt Shenck, Anna Knapp, David Blough, Tom Novak, and others

CONSENT AGENDA Dodi Leckie moved to approve the agenda with support from Rhonda Newman.

All voted aye – motion carried.

- Included: - Adoption of the Agenda
 - Approval of the: Special minutes of June 8, 2016
 - Financial Reports

May vendor bills:	\$ 1,391,465.69
(Payroll related \$882,888.24)	
Hot Lunch	\$ 2,626.20
Trust & Agency	\$ 11,689.85
QZAB Capital	
Project Fund	\$ <u>0.00</u>
GRAND TOTAL ALL FUNDS	\$ 1,405,781.74

COMMUNICATIONS None

COMMENTS None

FACILITIES COMMITTEE REPORT John Madaras reported the committee met and Matt Shenck, Assistant Technology Director, presented the Technology Capital Outlay proposal for the computers for the 2017-2018 school year.

Superintendent Matthew Miller presented to the committee some potential Capital Improvement Projects for 2017-2018, such as Northwood storage barn and more parking at Central Elementary.

Parchment High School
 1916 East G Avenue
 Parchment, MI 49004
 (269) 488 1100

Parchment Middle School
 307 North Riverview Drive
 Parchment, MI 49004
 (269) 488 1200

Central Elementary
 516 North Orient Street
 Parchment, MI 49004
 (269) 488 1000

North Elementary
 5535 Keyes Drive
 Kalamazoo, MI 49004
 (269) 488 1400

Northwood Elementary
 600 Edison Street
 Kalamazoo, MI 49004
 (269) 488 1300

Barclay Hills
 Education Center
 1125 East Mosel Avenue
 Kalamazoo, MI 49004
 (269) 488 1470

Preschool &
 Childcare Center
 600 Edison Street
 Kalamazoo, MI 49004
 (269) 488 1360

**PERSONNEL
COMMITTEE
REPORT**

John Madaras reported the committee met and discussed the renewal of the Energy/Learning Environment Manager and the renewal of the superintendent contract.

**FINANCE
COMMITTEE
REPORT**

Rhonda Newman reported the committee met to review the 2016-2017 school year budget adjustments and the proposed 2017-2018 school year budgets. The committee endorsed the budget adjustments and the proposed 2017-2018 school year budgets for board action.

**CURRICULUM
COMMITTEE
REPORT**

Cherie Balmer reported the committee met and had a discussion regarding the Virtual Academy's *Back on Track* course offerings.

Tina Maxwell presented to the committee a request to change the number of credit hours required for graduation from Barclay Hills Education Center.

**SUPERINTENDENT'S
REPORT**

Superintendent Matthew Miller shared a chart showing the trend in the reduction in bullying from 2012-13 through 2016-17. There was however, an increase at the middle school this year likely due to the BeNice grant which encouraged/empowered students to report any/all incidents.

**SUPERINTENDENT
CONTRACT**

Michelle Ammon moved to approve the renewal of the Superintendent's contract, as presented in reference #1. Rhonda Newman seconded the motion.

Cherie Balmer asked for amendment to defer the 2% increase for 2016-17. No member supported the amendment.

No amendment was made.

AYES: Michelle Ammon, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYES: Cherie Balmer

Motion carries: 6 – 1

**FACILITIES AND
TECHNOLOGY
CAPITAL OUTLAY**

Rhonda Newman moved to approve the Facilities and Technology Capital Outlay for 2017-2018 school year as presented in reference #2. Dodi Leckie seconded the motion.

All voted aye – motion carried

**2016/2017 BUDGET
ADJUSTMENTS**

Rhonda Newman moved to approve the 2016-2017 school year budget adjustments as presented in reference #3. Annette Sorensen seconded the motion.

AYES: Michelle Ammon, Cherie Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carries: 7 – 0

BUDGET HEARING

At 7:13 p.m. John Madaras called for a public hearing on the proposed 2017-2018 school year budget.

Julie Rohrer presented a PowerPoint listing all funds. She reported a predicted blended student count of 1,631. The foundation grant is expected to increase \$120.00 per pupil.

Assumptions for the new budget include the MPSERS retirement rate will increase .24%, no health insurance cost increases at this time, no hourly or salary increases unless already approved, capital improvement/Technology transfer will be \$120,000, transfer to the QZAB bond payment of \$189,000, and payment on new bus loan of approximately \$106,000.

Ms. Rohrer reviewed all projected 2017-2018 school year fund budgets and said we are not needing a Headlee rollback. Eighteen (18) mils are needed to support the General Fund Budget and 9.01 mils are needed to support the debt funds.

Dodi Leckie asked about fund balance percent.

CLOSED HEARING

At 7:27 p.m. the Budget Hearing was closed by President Madaras.

**2017-2018 BUDGET
ALL FUNDS**

Rhonda Newman moved to approve the adoption of all funds as presented in the PowerPoint and reference #4 for the 2017-2018 school year. John Madaras seconded the motion.

AYES: Michelle Ammon, Cherie Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carries: 7 – 0

**MILLAGE RATE
RESOLUTION**

Annette Sorensen moved to approve the resolution to set the 2017 millage rate as presented in reference #5 with support from Dodi Leckie.

AYES: Michelle Ammon, Cherie Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carries: 7 – 0

**BORROWING
RESOLUTION**

Rhonda Newman moved to approve the Resolution to Borrow for 2017-2018 school year prepared by the Thrun Law Firm, to allow borrowing up to \$2.063M from the Michigan Finance Authority for the purpose of Cash Flow for the 2017-2018 school year as presented in reference #6. Annette Sorensen seconded the motion.

AYES: Michelle Ammon, Cherie Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carries: 7 – 0

LUNCH PRICES

Michelle Ammon moved to approve the mandated lunch price increases recommended by Holly Pence, Chartwells Dining Service as presented in reference #7. John Madaras seconded the motion.

All voted aye – motion carries

2017-2018 school year rates:

Elementary Lunch \$2.35

Secondary Lunch (Tier 1) \$2.70/\$3.00/\$3.25

**MHSAA
RESOLUTION**

Dodi Leckie moved to adopt the membership resolution with the MHSSA for the 2017-2018 school year as presented in reference #8. John Madaras seconded the motion.

All voted aye – motion carried

**NEOLA POLICY
APPROVAL**

Rhonda Newman moved to approve the board policy #8500 (NEOLA) as presented in reference #9. Annette Sorensen seconded the motion.

AYES: Michelle Ammon, Cherie Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carries: 7 – 0

**80/20 HEALTH
CONTRIBUTIONS**

Rhonda Newman moved to approve the extension of the 80%/20% Health Contributions as presented in reference #10. Dodi Leckie seconded the motion.

AYES: Michelle Ammon, Cherie Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Rhonda Newman, and Annette Sorensen

NAYS: None

Motion carries: 7 – 0

**VIRTUAL
ACADEMY COURSE
OFFERINGS**

Michelle Ammon moved to approve the Virtual Academy *Back on Track* course offerings as presented in reference #11. John Madaras seconded the motion.

All voted aye – motion carried

**BARCLAY HILLS
EDUCATION
CENTER CREDIT
HOURS**

John Madaras moved to approve the change to 19 credit hours required for graduation at Barclay Hills Education Center as stated in reference #12. Annette Sorensen seconded the motion.

All voted aye – motion carried

**DISTRICT ENERGY/
LEARNING
ENVIRONMENT
MANAGER**

Dodi Leckie moved to approve the renewal of Parchment School District Energy/Learning Environment Manager position as presented in reference #13. Michelle Ammon seconded the motion.

All voted aye – motion carried

COMMENTS

Tom Novak asked Superintendent Miller for information regarding the proposed new retirement approved by the legislation. Mr. Miller shared that the new proposed plan would be for new hires starting February, 2018.

David Blough introduced himself as the PEA President. David commented on his perceived rush to reorganize the elementary buildings and the difficulty on the staff not knowing where and/if they will be working next year.

Dodi Leckie followed up that it is challenging for everyone. Mr. Miller added there was a discussion about waiting a year but the steering committee wanted to move forward this year. The reduction was due to class sizes not budget.

**PREVIOUS BOARD
MEETING
FOLLOW-UP**

None

**FUTURE ITEMS FOR
CONSIDERATION**

Parchment Kindleberger Festival Parade and Park Activities – Saturday, July 15, 2017. Contact Paula Smeed if you are interested in participating.

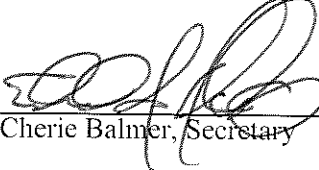
The next regular board meeting will be held on Monday, July 24, 2017 at 7:00 p.m. at Parchment High School.

Future workshop - Advanced Finance with MASB – TBD

ADJOURNMENT

The meeting was adjourned at 7:42 p.m.

Board of Education of the
Parchment School District



Cherie Balmer, Secretary