



Parchment School District

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**Parchment, Michigan
April 12, 2016**

A Special Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Tuesday, April 12, 2016 at 6:00 p.m. in the Parchment High School library, 1916 E. G Avenue, Parchment, Michigan.

- CALL TO ORDER** The meeting was called to order at 6:00 p.m. by President, Tom Andrews
- MEMBERS PRESENT** Tom Andrews, Doug Heaney, John Madaras, Cheryl Balmer, Ben Tanis, and Dodi Leckie
- MEMBERS ABSENT** Nancy Lenz
- OTHERS PRESENT** Matthew Miller
- AGENDA APPROVAL** John Madaras moved to approve the agenda with a second from Cheryl Balmer. All voted aye – motion carried
- PUBLIC COMMENTS** None
- DISCUSSION** Much discussion was had about the need for goals to help hold board members accountable. The goals that were discussed and had draft approval are:
- Board Self Assessment
 - Board Participation in the District
 - Board Member On Boarding
 - All Board Members will strive to become MASB Certified
- More discussion was heard to achieve the above listed goals. Attached is the draft of the full goals.
- Tom Andrews led the discussion about new board members. What to look for in members diversity and the importance of members representing the community overall. Maybe get the On Boarding pamphlet together and hand to potential board members. Maybe a job description from with CBA 101 class.
- OTHER** Doug Heaney questioned the importance of board members having ID's or name tags while visiting school building.
- Doug also mentioned that the Media Person is still a potential to promote the district.
- Cheryl Balmer and Ben Tanis asked: What are we going to do with Science now? How can the board help? How can the district interventions with Science as we did with Math and ELA? Moving towards goal now? What will we do in the short term?
- ADJOURNMENT** Tom Andrews declared the meeting adjourned at 9:12 p.m.

MJM/pss

Board of Education of the
Parchment School District


John Madaras, Secretary

Goal 1 Board Self Assessment

- Set Training date within 6 weeks
- Complete the self assessment this year
- Get MASB facilitator to review results late fall

Goal 2 Board Participation in the District

- In each building every year
- Mentoring
- Field Trips
- Reading
- Classroom/Building visits
- Field days
- Sporting events
- Attendance at Honor's events
- Prom/other dances
- Grad Bash
- Band Concerts
- Become available – announce and get contacted
- Admin (reach out to board with volunteering opportunities in each building)
- Concessions
- Limit of 3 members generally
- Board Member Identification

Goal 3 Board Member On Boarding

- On Boarding for new board members and /or potential board members
- Job Description, Training, Orientation with Board Operating Procedures
- Recruiting
- Retaining
- Board Responsibilities
- Sharing Board Goals
- All new members to take CBA 101

Goal 4 All Board Members will strive to become MASB Certified

- Training through MASB
- Continuing Education of at least 1-2 certification courses per year