



**Parchment, Michigan
February 23, 2015**

Parchment School District
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Parchment, MI 49004
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, February 23, 2015 at 7:00 p.m. at Parchment Northwood Elementary, 600 Edison Street, Kalamazoo, Michigan.

CALL TO ORDER The meeting was called to order at 7:00 p.m. by Tom Andrews, President.

MEMBERS PRESENT Tom Andrews, Shannon Stutz, Ben Tanis, John Madaras, Nancy Lenz (7:13 p.m.) and Doug Heaney (7:32 p.m.)

MEMBERS ABSENT Cheryl Balmer

OTHERS PRESENT Matthew Miller, Julie Rohrer, Paula Smeed, Bob Champion, Scott Karaptian, Sonja LeRoy, George Stamas, Jason Misner, Julia Kaemming, Marcy Patterson, Sarah Neumann, Amy Hansen, Tom Novak, Karen Stevens, Jennifer Barker, Blakeley Mays, Tina Maxwell, Tina Terry, Kelly Maxey Johanna Penny, Loren Penny, Josh Penny, Luke Penny Anna Wessing, Kim Palms, Allison Cook, and others

CONSENT AGENDA Shannon Stutz moved to approve the agenda with support from John Madaras. All voted aye – motion carried.

- Included:
- Adoption of the Agenda
 - Approval of the Regular minutes of January 26, 2015
 - Special Board minutes of January 26, 2015
 - Special Board minutes of January 29, 2015
 - Special Board minutes of February 16, 2015
 - Resignation/retirement request from Emma Turton, Barclay Hills Education Center, Secretary to the Principal, effective June 30, 2015
 - Financial Reports

December QZAB	\$ 1,034,640.00
Jan. Expense (Gen. Fund):	\$ 1,653,833.66
(Payroll related \$478,335.90)	
Hot Lunch	\$ 117,446.57
Trust & Agency	18.99
GRAND TOTAL ALL FUNDS	\$ 2,805,939.22

COMMUNICATIONS Parchment School District received a letter from Bangor Schools, on behalf of their coaches, cheerleaders and Bangor Board of Education, thanking our transportation department for coming to their rescue. Bangor Competitive Cheer Team had been involved in an accident and Parchment Transportation assisted in getting them to the competition.

Parchment High School
1916 East G Avenue
Parchment, MI 49004
(269) 488 1100

Parchment Middle School
307 North Riverview Drive
Parchment, MI 49004
(269) 488 1200

Central Elementary
516 North Orient Street
Parchment, MI 49004
(269) 488 1000

North Elementary
5535 Keyes Drive
Kalamazoo, MI: 49004
(269) 488 1400

Northwood Elementary
600 Edison Street
Kalamazoo, MI 49004
(269) 488 1300

Barclay Hills
Education Center
1125 East Mosel Avenue
Kalamazoo, MI 49004
(269) 488 1470

Preschool &
Childcare Center
600 Edison Street
Kalamazoo, MI 49004
(269) 488 1360

RECOGNITIONS

Julia Kaemming, Central Elementary Principal, introduced 4th grade teacher, Jennifer Barker, who was named by her colleagues as the **PEA Teacher of the Year for 2015**. Julia said Jennifer has been a great addition to Central Elementary. Jennifer is excellent in her field. She is an instructor that uses many strategies to reach her students. She has a genuine concern about her students. She gives every kid a “high five” at the end of each day. Matthew Miller presented Mrs. Barker with a gift of appreciation from the board.

Johanna Penny, the library secretary at Parchment High School was introduced by Scott Karaptian as **PEAO Partner in Education for 2015**. Scott mentioned that Johanna is always willing to help students and is there for the kids. Kelly Maxey “a fellow secretary” also commended Johanna for going above and beyond. Johanna has worked in the district for 15 years volunteering at many of the buildings and organizations. Johanna is a “mother” figure to many students. Matthew Miller presented Mrs. Penny with a gift of appreciation from the board.

COMMENTS

There were no comments on agenda items.

NORTHWOOD BUILDING REPORT

Principal Sarah Neumann shared the focuses of Northwood Elementary: Support and Services, Professional Learning Communities (PLC’s), Curriculum, Unity and Positivity. They are focusing on the whole family not just students and academics.

Northwood’s School Improvement Goal is to achieve proficiency in reading, math, writing, science, and social studies. Their strategies are to have teacher goals mirror school improvement goals, teachers will incorporate strategies for active participation and student engagement into instructional practice.

The reality shown by DIBELS (Rdg) is that Kindergarten students enter school significantly below grade level (32% “well below benchmark”; 44% “below benchmark”), in 5th grade they only had one student scoring “well below benchmark” by midyear.

Our MEAP data has shown 80% of (previously not proficient) fifth grade students showed improvement in their MEAP Reading scores and 58% of (previously not proficient) fifth grade students showed improvement in their MEAP math scores. The MEAP scores showed writing proficiency increased by 18% of students and the percentage of student who are proficient in Science has doubled two years in a row- up 16% from the previous year. This shows that our Tier 2 and Tier 3 interventions are working as well as our Core instruction!

CURRICULUM COMMITTEE REPORT

Shannon Stutz reported that the committee had met and discussed the Michigan Merit Curriculum and the new changes allowed by law.

The high school is requesting approval and the committee is recommending to the board the following: ACT Prep name changed to SAT/ACT Prep, adding Reading Strategies Class—RTI, and College Success Strategies (KVCC TRS105) which is required for student participating in Early/Middle College.

They discussed and recommending to the full board the option to allow ½ Physical Education credit be earned if, any student successfully participates and completes a MHSAA interscholastic recognized sport.

Allowing credit for ½ Physical Education credit for Marching Band was discussed but the committee was not recommending this to the board. Shannon said the committee felt that the band students were already getting credit for band and that would be giving them double credit for one class. Nancy Lenz brought up that the Marching Band practices several nights a week and on the weekend. Superintendent Miller was asked to poll surrounding districts to see what they are doing regarding allowable substitutions for PE credit.

**POLICY
COMMITTEE
REPORT**

Doug Heaney reported the committee met to review new and revised NEOLA policies. Several are required by changes in state law. The polices are presented to the board for a first reading tonight.

**SUPERINTENDENT'S
REPORT**

Superintendent Miller reported on the Proposals that will be on the May 5, 2015 ballot including KRESA's Proposal for 1.5 mils for 6 years to supplement Special Education funding. If the proposal passes it will help the local districts. Without this proposal, Parchment School District will take a projected \$360,968 out of general funds for this school year alone.

There will also be a Roads funding proposal on the ballot that in theory will Provide additional monies for schools as well.

**ACTION ON TRIP
REQUEST**

Doug Heaney moved to approve the request for the High School Student EFE Cosmetology Class to attend America's Beauty Show. Ben Tanis seconded the motion.

All voted aye – motion carried

**ACTION ON HIGH
SCHOOL COURSE
CHANGE**

John Madaras moved to change the name of ACT Prep to SAT/ACT Prep. Shannon Stutz seconded the motion.

All voted aye – motion carried

John Madaras moved to approve adding Reading Strategies Class – RTI to the high school curriculum. Ben Tanis seconded the motion.

All voted aye – motion carried

Shannon Stutz moved to approve adding College Success Strategies (KVCC TRS105) to the high school curriculum for students in Early/Middle College. John Madaras seconded the motion.

All voted aye – motion carried

ACTION ON HIGH SCHOOL MMC CHANGES

Shannon Stutz moved to accept the changes as presented by the Curriculum Committee, to allow students that successfully participate and complete a MHSAA interscholastic sport to earn ½ Physical Education credit. John Madaras seconded the motion.

There was much discussion about the exclusion of the Marching Band being granted the same waiver.

All voted aye – motion carried

ACTION ON BEST PRACTICE

John Madaras moved to approve the Best Practice Incentive Resolution as presented. The district meets 7 out of 9 criteria. Nancy Lenz seconded the motion.

AYES: Tom Andrews, Doug Heaney, Shannon Stutz, Nancy Lenz, Ben Tanis, and John Madaras

NAYES: None

Motion carried: 6 - 0

NEOLA POLICY APPROVAL

Doug Heaney moved to approve the listed NEOLA policies for a first reading. Nancy Lenz seconded the motion.

1420; 2370.01; 3220; 5830; 7540.03; 7540.03; 7540.04; 8325; 8330; 8500; 8510; 8540; 9211; 9800

AYES: Tom Andrews, Doug Heaney, Shannon Stutz, Nancy Lenz, Ben Tanis, and John Madaras

NAYES: None

Motion carried: 6 - 0

COMMENTS

Tom Novak thanked the high school administrators, counselor and teachers for going above and beyond to help his daughter while she was having difficulties. Tom also thanked his colleagues at the middle school for making it possible for him to be with his daughter.

Karen Stevens highlighted a few of the activities going on in the district that the teachers are involved in: College week at Northwood, North and Central did Old Teacher day – 100 days, Central's 3rd grade PACE project through EFA, and the middle school is hosting Break the Grey—an anti-bullying program.

Loren Penny moved to Parchment in 1994 and feels blessed that his children have been able to attend Parchment Schools. He feels the marching band is a great learning activity and similar things are taught to marching band students as those students that participate in sports, they too have a “team” learning environment.

Scott Karaptian thanked Jason Misner for doing such a great job with the “Hall of Fame Induction”.

Tom Andrews mentioned that he was in the process of visiting each building. Tom has been impressed with all the “extra” stuff that goes on in the buildings.

Nancy Lenz mentioned the loss of Ella Watson, a long time teacher in Parchment and had been involved with the Parchment Schools Foundation.

Tom Andrews questioned if a “follow-up” section could be added to the school board agenda. The Board agreed to add a follow up section to future agendas.

**FUTURE ITEMS FOR
CONSIDERATION**

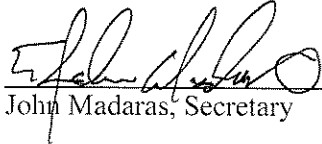
The next regular board meeting will be held on Monday, March 23, 2015 at 7:00 p.m. at Barclay Hills Education Center.

Board Planning Session, Saturday, March 28, 2015.

ADJOURNMENT

The meeting was adjourned at 8:16 p.m.

Board of Education of the
Parchment School District


John Madaras, Secretary

MJM/pss