



# Parchment, Michigan February 4, 2019

Parchment School District  
520 North Orient Street  
Parchment, MI 49004  
(269) 488.1050 PHONE  
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www.parchmentschools.org

The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, February 4, 2019 (rescheduled from January 28, 2019) at 6:00 p.m. at Parchment Central Elementary, 516 North Orient, Parchment, Michigan.

**ROUTINE**

**CALL TO ORDER** The meeting was called to order at 6:00 p.m. by John Madaras, President.

**MEMBERS PRESENT** Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen

**MEMBERS ABSENT** None

**OTHERS PRESENT** Jason Misner, Julie Rohrer, Paula Smeed, Bob Champion, Lindsey Newton, Sonja Leroy, Nicole Berish, Nicole Price, Julia Kaemming, staff members, and others

**CONSENT AGENDA** Dodi Leckie moved to approve the agenda with support from Jennifer Miller

All voted aye – motion carried

- Included:
- Adoption of the Agenda
  - Approval of Special Meeting minutes of January 7, 2019
  - Personnel Matters: Approval: Andrew Weinberg as North Elementary Instructor
  - Financial Reports

• December vendor bills:	\$	398,500.65
• Payroll related:	\$	938,636.02
		\$ 1,337,136.67
• Trust & Agency		
o Payroll Related	\$	254.17
o Vendor Related	\$	2,422.39
Grand Total	\$	2,676.56
• Hot Lunch		
o Payroll Related	\$	1,159.19
o Vendor Related	\$	1,418.01
Grand Total	\$	2,577.20
• 1998 Debt Fund	\$	0.00
• 2016 Debt Fund	\$	0.00
• QZAB Capital Project Fund	\$	0.00
		\$ 1,342,390.43

Parchment High School  
1916 East G Avenue  
Parchment, MI 49004  
(269) 488.1100

Parchment Middle School  
307 North Riverview Drive  
Parchment, MI 49004  
(269) 488.1200

**GRAND TOTAL ALL FUNDS**

Central Elementary  
516 North Orient Street  
Parchment, MI 49004  
(269) 488.1000

North Elementary  
5535 Keyes Drive  
Kalamazoo, MI 49004  
(269) 488.1400

Northwood Elementary  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488.1300

Barclay Hills  
Education Center  
1125 East Mosel Avenue  
Kalamazoo, MI 49004  
(269) 488.1470

Preschool &  
Childcare Center  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488.1360

**HEARING AND CORRESPONDENCE**

**COMMUNICATIONS:** None

**RECOGNITIONS:** None

**COMMENTS  
REGARDING  
AGENDA ITEMS**

There were no comments on agenda items.

**INFORMATION  
COMMITTEE  
REPORT**

**Finance Committee** – Michelle Ammon reported that the committee met and discussed the 2018-19 mid-year budget adjustment of -\$199,282. After the committee reviewed each item, it was recommended, with their support, to be presented to the full board for approval.

**Personnel Committee** – John Madaras reported that the committee met and had a discussion regarding non-union position contracts. The committee recommended the changes be presented to the full board for approval.

**Public Relations/Communications Committee** – Dodi Leckie reported that the committee met and Superintendent Jason Misner presented an update regarding communication to staff and community. There was a discussion about producing an updated video/highlight reel.

**CENTRAL ELEM.  
BUILDING  
REPORT**

Principal Julia Kaemming shared some of the great things going on at Central Elementary:

- New Support Specialist and Specials classes
- Coaching: math, science, and reading
- Active PTO
- Community Partnerships
- Parent Volunteers
- Girls on the Run
- SST meetings (Student Support Team)
- Multi-tiered system of support

Mrs. Kaemming also reviewed DIBELS end-of-year data, and the 3<sup>rd</sup> grade M-Step data.

**SUPERINTENDENT'S  
REPORT**

Superintendent Jason Misner thanked our school board member for the time and work they invest for the good of our students and the school district.

**BUSINESS AGENDA  
ACTION ON '18-19  
BUDGET  
ADJUSTMENT**

Michelle Ammon moved to accept the 2018-19 budget adjustments as presented in Ref. #1. Jennifer Miller seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen.

NAYES: None

Motion carries: 7 – 0

**ACTION ON  
PERSONNEL  
COMMITTEE**

Dodi Leckie moved to approve the pay change for Speech Pathologist presented in reference #2. Cheryl Balmer seconded the motion.

**RECOMMENDATION**

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen.

NAYES: None

Motion carries: 7 – 0

**ACTION ON TRIP  
REQUEST**

Jennifer Miller moved to approve the request for High School Student Council to attend Michigan Association of Student Councils State Conference (MASC) in Grand Rapids as presented in reference #3. Dodi Leckie seconded the motion

All voted aye – motion carried

Annette Sorensen moved to approve the request for the high school students to attend the Health Occupation Students of America (HOSA) State Leadership Conference in Grand Rapids as presented in reference #4. Michelle Ammon seconded the motion.

All voter aye – motion carried

**COMMENTS  
REGARDING  
NON-AGENDA  
ITEMS**

Jennifer Barker shared teacher updates and activities in the district.

Superintendent Misner gave an update on snow days and cancelling the scheduled mid-winter break to replace one snow day.

Dodi Leckie mentioned the youth athletic activities in the district.

Cheryl Balmer and John Madaras thanked Jason Misner for the communication and work done during the school closing days.

**PREVIOUS BOARD  
MEETING  
FOLLOW-UP**

There were no comments.

**FUTURE ITEMS  
FOR  
CONSIDERATION**

Next regular meeting – Monday, February 25, 2019 at 6:00 p.m. – Middle School

**ADJOURNMENT**

The meeting adjourned at 6:30 p.m.

Board of Education of the  
Parchment School District



Cheryl Balmer, Secretary